

Submitting a Return Proof Revision

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Executive Director – School Improvement

mdek12.org



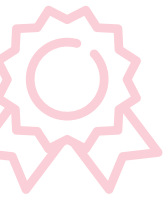
MISSISSIPPI
DEPARTMENT OF
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October 15, 2021



Name the Best Halloween Movie of All Time and Why – Drop in Chat





1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6



VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

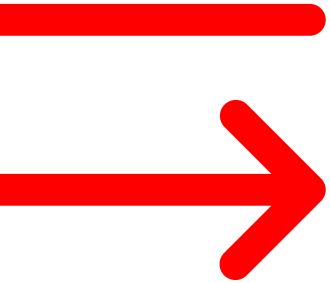
To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

Provide guidance
for completing and
submitting 1003
revisions

Minimize the
amount of time for
approving a
revision

Chat Time

- Identify 1 reason a district would submit a revision.
- What is the primary reason for a revision?





Needs identified through the **Comprehensive Needs Assessment (CNA)** have shifted/changed since completing CNA and submitting the last approved application



Initial Revision
Considerations



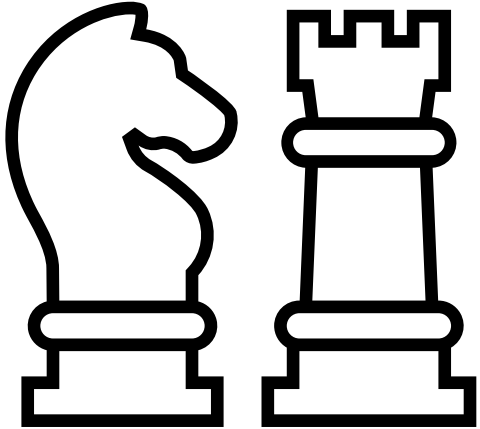
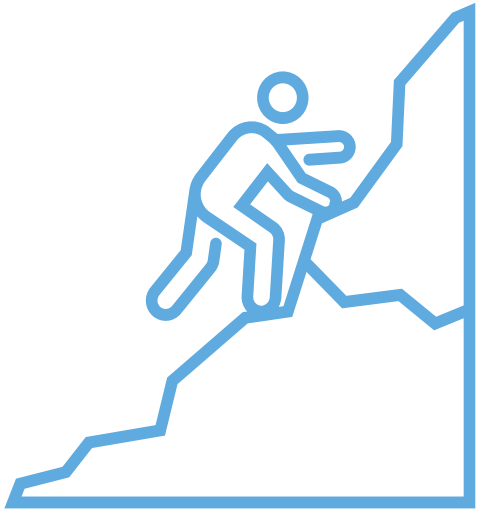
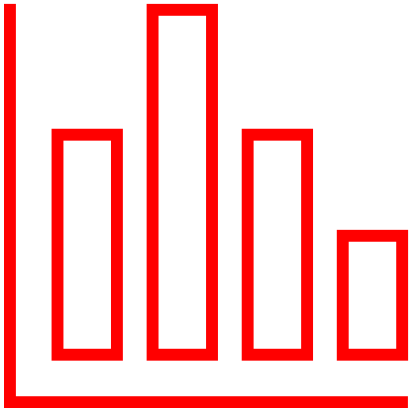
Revision
Form
Considerations

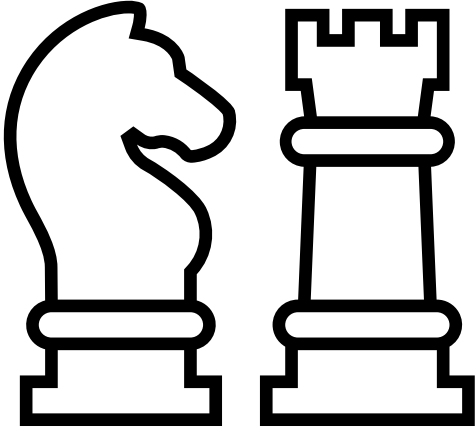


Plan
and
Application
Considerations



Final
Considerations







- Why is there a need for a revision?
- What has to be completed to submit a clean, approvable revision?

Budget

Budget Overview

Budget Overview Plus/Minus

School Improvement, 1003(a) School Allocations

Part II: Vision, Mission, Goals

Part IIA: Use of Section 1003 School Improvement Funds

Part III: Use of Required Title I, Part A Reservation for CSI, TSI and ATSI Schools

Personnel Details (Regular School Year Pre K-12 School Level)

Personnel Details (Summer School Pre K-12 School Level)

Related Documents

Mississippi Department of Education
School Improvement 1003
 MCAPS Revision Form

District Name:	
School Name: (Please submit one REVISION FORM per school):	

DETAILED DESCRIPTION
 (Please provide the following responses in complete sentences):

Which intervention/strategy in your application is being revised?	
Why is the revision being requested?	
Revision Number (e.g. Revision 1,2,3):	
Fiscal Year (e.g. FY20):	
Program Name (e.g. Title I, Part A):	

Required Signatures:

_____ School Principal (1003 ONLY)	_____ Date
_____ Federal Programs Director/Project Coordinator	_____ Date
_____ Business Manager	_____ Date
_____ Superintendent/Executive Director	_____ Date

Revised: January 26

**Mississippi Department of Education
School Improvement 1003
MCAPS Revision Form**

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Fiscal Year (e.g. FY20):	
Program Name (e.g. Title I, Part A):	

Required Signatures:

_____	_____
<i>School Principal (1003 ONLY)</i>	<i>Date</i>
_____	_____
<i>Federal Programs Director/Project Coordinator</i>	<i>Date</i>
_____	_____
<i>Business Manager</i>	<i>Date</i>
_____	_____
<i>Superintendent/Executive Director</i>	<i>Date</i>

Revised: January 26

- Is the correct form being completed?
- Are all questions in the form addressed appropriately?
- Are all signatures with dates provided?



- Are funds appropriately re-allocated?
- Has each section of the application in MCAPS that is affected by the revision been addressed?
- Has the revision form been completed, renamed, and uploaded in the correct section (*Related Documents*) ?

Budget

Budget Overview

Budget Overview Plus/Minus

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Part II: Vision, Mission, Goals

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Personnel Details (Regular School Year Pre K-12 School Level)

Personnel Details (Summer School Pre K-12 School Level)

Related Documents

District Name:	Lollipop Land School District
School Name: (Please submit one REVISION FORM per school):	Yellow Brick Road Middle

DETAILED DESCRIPTION

(Please provide the following responses in complete sentences):

Which intervention/strategy in your application is being revised?	Funds for ILT increased Funds for Interventionist/O increased Funds for OJEPD were deleted
Why is the revision being requested?	A recent review of school needs resulted in the decision to increase funds to support afterschool programs and an interventionist.

Revision Number (e.g. Revision 1,2,3):	1
Fiscal Year (e.g. FY20):	2022
Program Name (e.g. Title I, Part A):	School Improvement

Required Signatures:

Dorothy Garland

School Principal (1003 ONLY)

Courage 'D Lion

Federal Programs Director/Project Coordinator

10/13/2021

Date

10/13/2021

Date





- Has each section in the application in MCAPS been reviewed to ensure accuracy and completeness?
- Has the revision form has been uploaded in the correct section (Related Documents)?

Budget

Budget Overview

Budget Overview Plus/Minus

School Improvement, 1003(a) School Allocations

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School Improvement 1003
MCAPS Revision Form

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Revision Number (e.g. Revision 1,2,3):	1
Fiscal Year (e.g. FY20):	2022
Program Name (e.g. Title I, Part A):	School Improvement

Required Signatures:

<i>Dorothy Garland</i>	<i>10/13/2021</i>
School Principal (1003 ONLY)	Date
<i>Courage 'D' Lion</i>	<i>10/13/2021</i>
Federal Programs Director/Project Coordinator	Date
<i>Maize E. Scarecrow</i>	<i>10/13/2021</i>
Business Manager	Date
<i>Bark E. Toto</i>	<i>10/14/2021</i>
Superintendent/Executive Director	Date

- The revision form does not align with the changes made in MCAPS
- **All** impacted strategies are not addressed in the revision
- Amount reallocated in budget provided in the revision form
- Personnel details **not** updated
- New action step(s) added in Part II, **but not** addressed in Part IIA
- New action step **not** provided (*selected plan did not change*)
- **Cost of strategy** in Part IIA has not been realigned to budget
- Revision forms for multiple schools uploaded in one document
- Reason for the revision does not speak to addressing a need



- Budget narrative addresses revision change with note
- Revision form renamed and includes revision number
- Revision indicates “Strategy” and whether there was an “increase” or “decrease” – no actual numbers



- All revisions are driven by need
- Confirm only one revision form per school uploaded
- Confirm each box on the revision form has information provided
- Verify the Revision # for the district make sure it aligns with what is on the form (*you may also include the revision number for the school, **if different***)
- Verify that all sections in the application align to the reallocation of funds (*Part II, Part IIA, Personnel Details*)
- Verify that all changes in the application are addressed in the revision

Questions/Discussion

Submitting a Return Proof Revision



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