**MEMORANDUM**

TO: School District Superintendents

Supervisors of Special Education

School District Business Managers

FROM: Mr. Michael Gibbons, Bureau Director

Office of District Fiscal Services

DATE: March 23, 2016

RE: **Maintenance of Effort Requirements for Fiscal Year 2017 Were Not Met**

In order for your district to receive Individuals with Disabilities Education Act (IDEA) funds, the Office of Special Education is required to obtain maintenance of effort amounts for your district annually. In order to be eligible for funding in Fiscal Year 2017, effort must be maintained for the school year 2014-2015 (FY 15) at or above the level of expenditures of the preceding school year 2013-2014 (FY 14). According to the final regulations of the 2004 Amendments to IDEA, a combination of State and local funds may be used to indicate maintenance of effort for school districts. These amounts are calculated by utilizing the Financial Electronic Transfer System (FETS) data that your finance office transmits to us at the end of each school/fiscal year. The calculation from your FETS data is a combination of the following:

|  |  |  |
| --- | --- | --- |
| **Column 1**    **Fund**: 1120 - District Maintenance Fund: 1130 - Special Education Column 1 plus Column 2  **GL Code** - 900 Expenditures  **Expenditure Functions**:  1220 - 1229 Special Education Programs 1000 - 1999 - Instruction  2150 - 2159 Speech Path. & Audio. Ser. 2000 - 2999 - Support Services  **Object Codes**:  All objects EXCEPT 700 | **Column 2**  **Fund**: 1130 - Special Education  **GL** **Code** - 900 Expenditures  Expenditure Functions:  1000 - 1999 Instruction  2000 - 2999 Support Services  3000 - 3999 Non-Instructional Serv.  **Object Codes:**  All objects EXCEPT 700 | **Column 3**  Column 1  PLUS  Column 2 |

The amounts calculated for your school district are outlined in the enclosed report. Based on these calculations, **effort was not maintained for Fiscal Year 2017 and funding to the district will be in jeopardy until this deficiency is resolved.** In order toassist you with providing additional information necessary to clarify and resolve this deficiency, please refer to the enclosed information and respond to this office by **May 27, 2016**.

c: Dr. Kim Benton

Enclosures