

# Educator in Residence (EIR) Model

## EIR Process for MDE Literacy Coaches

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Office of Elementary Education and Reading  
Division of Literacy

[mdek12.org](http://mdek12.org)



MISSISSIPPI  
DEPARTMENT OF  
EDUCATION





1

**ALL** Students Proficient and Showing Growth in All Assessed Areas



2

**EVERY** Student Graduates from High School and is Ready for College and Career



3

**EVERY** Child Has Access to a High-Quality Early Childhood Program

**EVERY** School Has Effective Teachers and Leaders

4



**EVERY** Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



**EVERY** School and District is Rated “C” or Higher

6



## VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



## MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

- MDE Literacy Coach Recruitment
- Educator In Residence (EIR) Model
- Educator In Residence (EIR) Process
- Frequently Asked Questions (FAQs)

## Literacy Coach Recruitment



- The purpose of the ***Literacy-Based Promotion Act (LBPA)*** is to eliminate social promotion and to improve the reading skills of Kindergarten through 3<sup>rd</sup> grade public school students so that every student completing 3<sup>rd</sup> grade reads at or above grade level.
- In an effort to support schools in improving literacy instruction, the MDE deploys educators with expertise in literacy to a number of Literacy Support Schools across Mississippi.

The EIR model was adopted by the State Board of Education (SBE) in April 2012 and revised in October 2021.

This model is designed to build reciprocal capacity across educational entities and the MDE.

EIRs provide valuable insight and leadership regarding statewide initiatives.

EIRs remain employed by their school district or other educational entities – Institution of Higher Learning (IHL), Community College, etc.

The school district/other entity serves as the fiscal agent and receives an indirect cost amount up to 5%.

The EIR continues to receive state benefits.

- The MDE advertises and takes applications for vacant EIR positions.
- Applicants are screened and interviewed.
- Each selected candidate is notified regarding recommendation to participate in the EIR program.
- The school district/entity is contacted regarding the candidate's selection.



- A Memorandum of Understanding (MOU) is signed by all parties (MDE, school district/entity, EIR), if in agreement to proceed.
- Approval of a grant to the school district is requested from the State Board of Education (SBE). This grant covers the salary (MDE Literacy Coach Salary) and fringe benefit costs.
- The school district updates the employee contract days and salary to match the terms of the MOU.

- EIR continues employment with the school district, working as assigned by the MDE.
- The school district processes payroll and leave for the EIR.
- The MDE evaluates the EIR in accordance with the terms of the MOU and makes a determination of continued EIR status from year to year depending on the scope of work and availability of funds.

The MDE plans to notify the school district upon notification of legislative appropriation if MDE does not plan to renew the grant for the upcoming school year, so that the district will have adequate planning time in determining placement for the EIR should they desire to return to work there.

### Will EIRs be paid through the district/entity using grant funds?

Yes. EIRs remain employed by the school district/entity. Salary and fringe benefit costs (insurance, social security, etc.) will be covered by a grant from the MDE. **The school district/entity will receive an indirect cost amount up to 5% to process the grant.**



### Does a school district/entity have to agree in advance for an individual to apply for an EIR position?

**Yes. As a part of the application packet, educators are required to include the signature of the Superintendent, Executive Director, Agency Head, or Fiscal Agent Representative.**

### How is the EIR coded in MSIS?

They are coded as a state literacy coach in MSIS.

### Which agency is responsible for EIR travel?

For EIRs working as literacy coaches, the MDE will process travel reimbursements based on MDE travel policies. ***School districts will not bear any financial or personnel burden related to travel for literacy coaches.***

### What are the number of contractual days for literacy coaches?

Literacy coaches work 210 days, and regional literacy coordinators work 215 days.



### Will the EIR be assigned to a school in their district?

The MDE determines the schools targeted for literacy coach support based on 3<sup>rd</sup> grade reading assessment data; therefore, there can be no guarantee that the literacy coach will serve in his/her EIR district. **However, the literacy coach may provide professional learning supports to their EIR district or entity.**

### Does a school district have any input regarding the selection of its assigned literacy coach?

No. The MDE will assign literacy coaches, giving consideration to location of personnel and districts being served.

### How will districts receive grant funds?

Funds will be available through the School Payment System.

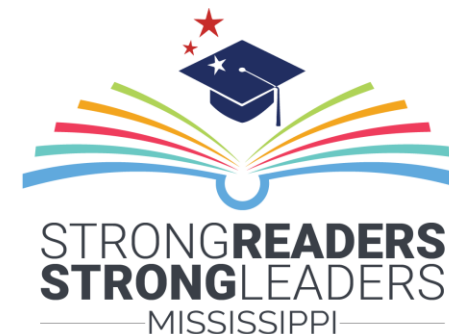
### When will salary information be communicated to school districts?

The base salary for 0-2 years of experience is \$55,000.00. Incremental raises will be provided every three years, based on performance and funding availability. K-3 Literacy Coach (EIR) base salary is based on the [2022-2023 State Literacy Coach Salary Scale](#).

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