



Elementary/Middle School Teacher

Reports to: School Principal

Hours: Full-time

Certification: Not Required

Background on the Organization

Ambition Preparatory Charter School is deeply committed to ensuring that every student in grades K-8 receives the high-quality education that they deserve. Our mission is to provide students with the academic skills and self discipline needed for college and life success through high-quality instruction, intensive academic support, and hard work. We are a new college preparatory elementary and middle school in Jackson, MS.

Please visit our website, www.ambitionprep.org, for additional information.

Responsibilities and Duties

Instructional Planning and Preparation

- Plan a program of study that meets the individual needs, interests, and abilities of the students.
- Prepare lessons that reflect best practices and accommodations for individual differences of students.
- Prepare for classes assigned and show written evidence of preparation upon request of the immediate supervisor.
- Guide the learning process toward the achievement of curriculum goals, establishing clear objectives for all lessons, units, and projects.
- Employ a variety of instructional techniques and media consistent with best practices and the needs of the students.
- Strive to implement the district's philosophy of education and instructional goals and objectives.
- Assess student learning through observations, authentic performance, and formal methods, providing frequent feedback.
- Utilize diagnostic assessment tools to identify the learning strengths and needs of every student regularly.
- Plan and supervise purposeful assignments for teacher aides, teaching fellows, and co-teachers, coaching and supporting their growth.

Student Growth and Development

- Plan and use appropriate instructional strategies, assessment, activities, materials, and technology that reflect accommodations for individual needs of students assigned.
- Work cooperatively with Students Support Coordinator to modify curricula as needed for special education students according to guidelines established in Individual Education Plans (IEP).
- Assist students in analyzing and improving study methods and habits.
- Consistently monitor student achievement through formal and informal assessment and use results to



- plan for instructional delivery.
- Assume responsibility for extracurricular activities as assigned.

Classroom Management and Student Support

- Create a classroom environment conducive to learning and appropriate to the maturity and interests of the students.
- Encourage students to set and maintain standards of classroom behavior.
- Develop reasonable rules for classroom behavior and maintain order in a fair and just manner.
- Take necessary and reasonable precautions to assure safety in the classroom and the school.
- Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulations.
- Assist the administration in implementing all policies and rules governing student life and conduct.
- See the assistance of Student Support Services (S3) as needed.
- Make provisions to be available to students and parents for education-related purposes outside of the instructional day.
- Provide time in the evening for questions and concerns from students and/or parents that could not be handled during the school day.

Communication

- Establish and maintain open communication by conducting conferences with parents, students, and school leaders..
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use acceptable communication skills to present information accurately and clearly.
- Present a positive role model for students, staff, parents, and community members by demonstrating behavior that is professional, ethical, responsible, and aligned with the Professional Code of Ethics and Standard Practices for Mississippi Educators.
- Demonstrate the use of appropriate and effective techniques for engaging parents and the community.

Professional Growth and Development

- Maintain and improve professional competence.
- Participate in all professional development opportunities.
- Actively participate in team meetings and serve on staff committees.
- Maintain a professional relationship with colleagues.
- Participate in community outreach opportunities.
- Perform other job-related duties as assigned.



Desired and Required Experience

- Bachelor's degree required
- Mississippi teaching certification required for level and/or subject area of assignment, if applicable
- Strong computer skills, including Microsoft Excel, Word, and PowerPoint
- Experience working with under-resourced communities, families, and/or students
- Demonstrated success in building relationships and trust with leaders, teachers, parents, and community
- Experience in managing and influencing teams and individuals to meet specific and strategic outcomes
- Proven written and verbal communication skills with all levels of management, both internal and external to the district

Desired Characteristics

- Unwavering commitment to Ambition Prep's mission, students, families, and community is non negotiable
- The belief that all students can learn at a high level, regardless of race, culture, or socioeconomic status
- Ability to multi-task and work with an ambiguous, fast-moving, start-up environment
- Team player: demonstrates maturity, growth mindset, strong work ethic, follow through and flexibility
- Ability to take constructive feedback and quickly incorporate feedback
- Innovative, creative, organized and willing to take risks

Compensation

Ambition Preparatory Charter School offers competitive salary and benefits commensurate with experience. Ambition Preparatory Charter School is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, sexual orientation, national or ethnic origin, age, disability, pregnancy or veteran status.

Disclaimer: This job description describes the general nature and level of work being performed by individuals hired into this job. This is not intended to be an exhaustive list of all responsibilities and duties required. Ambition Prep reserves the right to change any or all content of this job description based on business needs.

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