

**Mississippi Department of Education
Office of Special Education
School Year 2024-2025**

**EDUCABLE CHILD PROGRAM
OFFICIAL DROP FORM
CHANGE OF PLACEMENT FORM**

Directions: The Official Drop/Change of Placement Form must be completed and submitted to the Office of Special Education within five (5) days for each student attending whose placement changes or the student no longer attends the private facility/school. **An Official Drop Form must be on file before another educable child application can be approved for funding at another facility or the same facility.**

Name of Student:	MSIS/SS #:
Date of Birth:	Application Type (circle one):
	SD DHS PM P
Name of School / Facility:	Circle one: Date of Discharge Date of Change of Placement

Reason for Discharge: (Please Complete)

Program Completed:	
Acute Care:	
Change in Disability:	
Change in Placement:	
Other (Please Specify):	

Signature of Authorized Representative

Date

Please mail to: **Mississippi Department of Education
Office of Special Education
P.O. Box 771, Suite 301
Jackson, MS 39205**