



**Office of Compulsory School Attendance Enforcement, Alternative Education/GED Option®  
Alternative Education Evaluation Self-Assessment (2016-2017)**

**MS Code Ann. § 37-13-92. Alternative school program for compulsory-school-age students; transportation of students; expenses; annual report.**

In accordance with Mississippi Code of 1972 §37-13-92 requires the Mississippi State Board of Education to promulgate minimum guidelines for alternative school programs. Among the guidelines, each school district shall report annually to the State Department of Education describing the results of its annual alternative school program review and evaluation undertaken pursuant to subsection (7)(k). The report shall include a detailed account of any actions taken by the school district during the previous year to comply with substantive guidelines promulgated by the State Board of Education under subsection (7)(a) through (j).

<b>School District:</b>	<b>Date:</b>
<b>District Alternative Education Center:</b>	<b>Email Address:</b>
<b>Phone Number:</b>	<b>Fax:</b>
<b>Address:</b>	<b>City and Zip Code:</b>
<b>Person Completing Report</b>	<b>Phone Number:</b>

(For each alternative school/program, please identify the principal or program coordinator and provide an email address and phone number for each. Please do not include In School Suspension (ISS).)

<b>Alternative School/Program Name</b>	<b>Principal/ Program Name</b>	<b>Email Address of Principal/Program Coordinator</b>	<b>Phone Number for School Program</b>

**Participation (Total for ALL School(s)/Program(s) in your district):**

Number of alternative school(s)*:	
Number of alternative education program(s)**:	
Total number of classroom(s) serving alternative education students:	
Total number of students served:	
District's total capacity (seats):	
Average length of placement (stay) in an alternative setting (number in days):	
Number of certified staff working in an alternative school/program:	
Number of non-certified staff assigned to an alternative education setting:	

\*A facility dedicated solely to alternative education

\*\* An alternative education program or class within a school

**School/Program Elements present in your district (Check all that apply):**

Afterschool Or Other Extended Day Programming	
Individual Behavior Plans	
Character Education	
Credit Recovery	
Distance Learning	
Dropout Prevention Strategies	
Individualized Instruction Plans (IIP)	
Juvenile Court Partnership	
Life Skills	
Mental Health Partnership	
Screening Committee (For Alternative Education Placements)	
Service Learning	
Student Drug Testing	
Technology-Based Instruction	
Transition Services (a formal plan)	
Use of level system or similar behavior support mechanism that encourages appropriate behavior	
Other (please describe in space given)	

\*Mandated requirement under MS Code Ann. § 37-13-92. Alternative school program for compulsory-school-age students; transportation of students; expenses; annual report. Special groups serving all the Alternative School/Program (Check all that apply):

English Language Learner (ELL) Teachers	
School Counselors	
Special Education Teachers	

Social Workers	
School Resource Officers	
Teaching Assistants	
Other (please describe in space given)	

Substantive Guidelines 7 (a-j) by indicating YES if provided	YES
1. Does the alternative education program ensure that it operates under clear guidelines and procedures for placement of students into alternative education programs?	
2. Does the district prescribe a practice of due process procedures for disciplinary infractions that may require alternative education placement?	
3. Does the alternative education program have clear and consistent goals for students and parents?	
4. Does the alternative education program's curriculum address cultural and learning style differences?	
5. Is there direct supervision of all activities on the closed campus?	
6. Are there attendance requirements that allow for educational and workforce development opportunities in the alternative education program?	
7. Is there a selection of program options provided by the local school district, Division of Youth Services or the youth court that include transfer to a community-based alternative school?	
8. Is there ongoing monitoring and evaluation with a formalized passage from one step or program to another?	
9. Are staff motivated and culturally diverse?	
10. Is counseling for parents and students provided?	
11. Is there administrative and community support for the program?	
12. Does the alternative education program have clear procedures for annual program review and evaluation?	
13. A certified Administrator supervises the alternative program when the program is housed in a free standing facility, separate from the regular school program.	
14. The program is housed in a safe, well-maintained, and provides an accessible physical environment that supports optimal student learning.	
15. Transportation is provided by the district, to and from the alternative program. If No, please provide explanation –	
16. If the alternative education program is part of a consortium operated by two or more school districts, a contract between the lead district and the other participating districts has been approved by the State Board of Education. (If you answered yes, please list <u>all participating school districts a part of the consortium</u> ):	
17. The program provides guidance and counseling to promote student performance.	
18. The program provides the appropriate services to meet the educational needs of students with disabilities, limited English proficiency, and/or significant skill deficiencies.	
19. The teaching day provides 330 minutes of instruction.	
20. The Individualized Instruction Plan (IIP) ensures that the student is making adequate progress toward graduation.	
21. The Individualized (IEP) is reviewed and revised, if needed, to ensure that the required services are provided to meet the educational needs of students with disabilities.	
22. Students enrolled in the alternative education program participate in the Mississippi Assessment System in accordance with established guidelines.	
23. The school district routinely conducts evaluations to determine progress toward the program's mission, standards, and plan for improvement.	

**We Welcome Your Comments and Suggestions:** The Office of Compulsory School Attendance Enforcement, Alternative Education/GED Option® is committed to providing quality technical assistance, guidance and training. Your comments and suggestions are welcome and will assist us in continuously improving our division. Please send comments and/or suggestions to the email listed below.

Please return all forms no later than **June 30, 2017**, to:  
 Damian D. Thomas, Division Director II  
 359 North West Street  
 P.O. Box 771, Suite 305  
 Jackson, MS 39205

OR

Fax To: (601) 576-3504  
 Please direct questions to [dthomas@mdek12.org](mailto:dthomas@mdek12.org)  
 or call (601) 359-5743