

**Commission on Teacher and Administrator Education,
Certification and Licensure and Development
Mississippi Department of Education-Central High School Building
4th Floor Board Room
Jackson, Mississippi
10:00 a.m.
March 3, 2017**

In accordance with Miss. Code Ann. §§ 37-3-2(3) and 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (the Commission) met at 10:00 a.m. on Friday, March 3, 2017 in the 4th Floor Board Room located at Central High School, 359 North West Street, Jackson, Mississippi 39201, with some Commission members present via teleconference.

Members Attending:

Kenny Goza	Cylesha Hopkins	Rilla Jones
Mary Margaret King	Debra Mays-Jackson	Corey Welch
Etta Taplin	Mary Hill-Shular	Patrick Gray
Kelly Fuller	Susan McClelland	

Members Absent:

Shannon Doughty	Pamela Manners
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Mississippi Department of Education (MDE) Personnel Attending:

Paula Vanderford	Cory Murphy	Jean Cook
Crystal Womack	James Thompson	Chad Callender
Albert Carter	Joanne Malone	

Special Assistant Attorneys General Attending:

Raina Lee	Leah Kathryn Anzenberger
Chelsea L. Chicosky	Joseph Runnels

I. Call to Order

Dr. Cindy Melton called the meeting to order on Friday, March 3, 2017. The meeting took place in the 4th floor Board Room at the Central High School Building, 359 North West Street, Jackson, Mississippi.

The notice of the meeting was made at least five (5) days in advance, included the date, time, place, and purpose of the meeting, and identified the location of the meeting

available to the public as 4th floor boardroom at the Central High School Building, 359 North West Street, Jackson, Mississippi.

II. Establishment of a Quorum

Dr. Cindy Melton called the meeting to order at 10:02 a.m.

The following members were present:

Cindy Melton	Present, Jackson, Mississippi
Shannon Doughty	Absent
Kelly Fuller	Absent
Kenny Goza	Present, Jackson, Mississippi
Patrick Gray	Absent
Cylesha Hopkins	Present, Jackson, Mississippi
Rilla Jones	Present, Jackson, Mississippi
Mary Margaret King	Present, Jackson, Mississippi
Pamela Manners	Absent
Debra Mays-Jackson	Present, Jackson, Mississippi
Susan McClelland	Absent
Corey Welch	Present, Jackson, Mississippi
Etta Taplin	Present, Jackson, Mississippi
Mary Hill-Shular	Present, Jackson, Mississippi

Dr. Cindy Melton announced that a quorum of the Commission existed.

III. Approval of the minutes of the January 13, 2017, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton entertained a motion for the approval for the Commission members to approve the minutes for January 13, 2017. Rilla Jones moved to approve the January 13, 2017 minutes and Debra Mays-Jackson seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. Members voting aye:

Kenny Goza
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Kelly Fuller
Patrick Gray
Susan McClelland
Shannon Doughty
Pamela Manners

IV. Approval of the hearing subcommittee minutes of November 4, 2016

Dr. Patrick Gray joined the teleconference call, present, via teleconference, Hattiesburg, Mississippi

Dr. Cindy Melton entertained a motion to approve the minutes for the subcommittee meeting on November 4, 2016. Kenny Goza moved to approve the November 4, 2016 minutes and Debra Mays-Jackson seconded the motion. Pursuant to statute, the vote was recorded by name in roll-call fashion. The following subcommittee members unanimously approved the minutes:

Members voting aye:

Kenny Goza
Debra Mays-Jackson
Mary Margaret King

Members Abstaining: None

Members voting nay: None

Members Absent: None

V. Approval of the hearing subcommittee minutes of January 13, 2017

Dr. Cindy Melton entertained a motion to approve the minutes for the subcommittee hearing on January 13, 2017. Corey Welch moved to approve the January 13, 2017 minutes, and Kenny Goza seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The following subcommittee members unanimously approved the minutes:

Members voting aye:

Kenny Goza
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent:

Pamela Manners

VI. Approval of the Commission hearing subcommittee minutes of February 14, 2017

Dr. Cindy Melton entertained a motion to approve the minutes for the subcommittee hearing on February 14, 2017. Debra Mays-Jackson moved to approve the February 14, 2017 minutes, and Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The following subcommittee members unanimously approved the minutes:

Members voting aye:

Debra Mays-Jackson
Corey Welch

Members Abstaining: None

Members voting nay: None

Members Absent: None

VII. Adoption of Agenda

Dr. Cindy Melton conducted a new roll call and the Commission resumed at 10:15 a.m. The following members joined the teleconference call:

Kelly Fuller	Present, via teleconference, Gulfport, Mississippi
Patrick Gray	Present, via teleconference, Hattiesburg, Mississippi
Susan McClelland	Present, via teleconference, University, Mississippi

Dr. Cindy Melton entertained a motion to adopt the agenda. Rilla Jones moved to adopt the agenda, and Cylesha Hopkins seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The Commission unanimously approved the adoption of the agenda.

Susan McClelland left the teleconference call.

Members voting aye:

Kelly Fuller
Kenny Goza
Patrick Gray
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining:

Members voting nay: None

Members Absent:

Susan McClelland
Shannon Doughty
Pamela Manners

VIII. Mississippi Department of Education (MDE) Updates

Susan McClelland re-joined the teleconference call.

Dr. Vanderford introduced the Commission Members to Dr. Cory Murphy, new director of the Office of Educator Licensure and Jo Ann Malone, New director of Accreditation. In addition, she introduced Dr. Tarance Hart who is over the Office of Teacher Effectiveness.

Dr. Vanderford wanted to make the Commission aware of recent positions that have been posted within the Mississippi Department of Education for Bureau Director for the Office of Educator Licensure in reference to Education Preparation Program and the Bureau Director position is within the Office of the Teacher Center which will deal with teacher effectiveness.

She also reference to the Request for Proposal for Alternate Route programs guidelines which is up for discussion.

Later in the month of March Dr. Albert Carter, Dr. Cory Murphy, and Dr. Vanderford will be attending the CAEP and CCSSO conference. Dr. David Rock and Dr. Susan Lee will also be attending as well.

All the bills related to Educator Licensure that was put forward and particularly related to Educator Misconduct died.

IX. Mississippi Association of Colleges of Teacher Education (MACTE) Updates

Dr. Cindy Melton provided the update for MACTE due to Dr. David Rock inability to attend the meeting. MACTE has met several times since the last Commission meeting. A couple of the items discussed were in reference to the items that are up for discussion and or approval for the current Commission meeting. The items were the request for proposal for alternate routes and the CAEP protocols.

Also, Dr. Melton informed the Commission that on April 27, 2017 from 2:00 p.m. to 7:00 p.m. at the Jackson State E-Center, MACTE will be host their Outstanding Student of Intern Recognition Ceremony. Every institution selects one student intern to be recognized. The year they are also adding an option to select an outstanding practicing teacher and or administrator to invite to the event. The recipient will receive a plaque at the event.

Another event that Dr. Melton mentioned is on April 8, 2017. At the Convention Center there will be a Recruitment Event which is hosted by the Office of Teacher Center.

X. Discussion of the Guidelines for the Alternate Route Teacher Preparation Program

Dr. Vanderford provided an outline one pager which was provided to the Commission. Dr. Vanderford stated that the outline once approved will go into the licensure guidelines.

The Guidelines for the Alternate Route Teacher Preparation Program is as follows:

- All alternate route programs will meet the same standards/requirements (ABCTE, MAPQT, MAT, TFA, and TMI).
- The effective date is fall 2018.
- Candidates enrolled in programs prior to Fall 2018 will meet requirement at time of enrollment. However, there will be a statute of limitations of three (3) years from the time of enrollment until a license is issued.
- All candidates enrolling in the alternate route program must meet the minimum requirements outlined in Miss. Code Ann. § 37-3-2 and State Board of Education policy, prior to the admission in the program (ie. 21 on the ACT or equivalent, Praxis Core, and Praxis Subject Assessments).
- The candidate must have a minimum of 18 hours in the content area they are seeking endorsement and an overall GPA of 2.75.

- No elementary education (Pre-K through 6) endorsement that requires the Foundation of Reading test will be eligible for this alternate route program.
- The current minimum requirement of six (6) semester hours would be increased to nine (9) semester hours. The three (3) courses required will be test and measurements, * classroom management, and teaching students with disabilities. The course related to teaching students with disabilities is the new course requirement.
- A Task Force will be convened to prescribe course content (*curriculum, assessment, and instruction) for the new course. The new course will be piloted prior to implementation.
- A minimum of 181.5 contact hours will be required. Based on the guidelines, the 181.5 hours will be more prescriptive to include minimum criteria such as instructional practices, Educator Code of Conduct, etc. Of the current 181.5 hours, 121.5 hours (or 9 semester hours) includes a combination of instruction and field- based experience. The remaining 60 hours is in the form of a "Mentoring and Induction," essentially "needs based professional development." A minimum of 60 hours (30 each semester) of professional development will be required during the one-year interim licensure period.
- Induction: Similar to TIAI instrument to be triangulated with observations/modules, etc.
- The annual evaluation of Alternate Route Programs will become a component of the Educator Preparation Program (EPP) review process for all IHL's (ie. MAT, TMI). The same evaluation will be conducted for Community College programs (ie. MAPQT) and/or other programs (ie. ABCTE and TFA). Currently, there is no evaluation of alternate route programs.
- Local school districts will complete one (1) component of the alternate route program evaluation on an annual basis. Currently, this is a requirement, but it has not been implemented

Dr. David Hand from Belhaven University came forth to spoke in reference to Belhaven's program and his concerns. He mentioned his concerns about the effects it would have on the teacher shortages and the time it will take to complete the alternate route program based on the new policy revisions if approved.

He also wanted to know if there was data on if teachers are doing a good or poor job; and if so what proportion what proportion is that would compare to the traditional teachers. He is asking for the Commission to consider the unintended consequences of the policy change of the alternate route program and there are two major concerns:

The first concern is that it will have a negative affect based on the policy revision. He stated the Mississippi Department of Education (MDE) has gone above the teacher testing requirement policy as stated in statue requirements for the Master of Arts in Teaching program. Their teachers are struggling to take and pass the test.

The second concern is that the option to take away the Elementary Education 4-6 from the alternate route programs will affect their MAT alternate route program at Belhaven

University and enrollment because it is one area their teachers choose to obtain their license. Dr. Hand noted that Belhaven University has 120-160 qualified individuals who can pass the Foundation of Reading test.

XI. Discussion on the CAEP Protocols for Teacher Education Preparation Programs

Dr. Paula Vanderford discussed the CAEP Protocols for the Teacher Education Preparation Programs partnership agreement that was provided to the Commission several months ago. She stated that the draft is a partnership agreement that was created to provide the process and policies for CAEP accreditation in Mississippi. The proposal will be moving forward to the State Board of Education, which includes leadership recommendation and conversation with the same requirements for both public and non-public institution within the state. Also, it will remain consistent for all programs.

XII. Discussion and/or approval for Special, Non-renewable Policy Revision and Second Year Compliance

Dr. Paula Vanderford and Dr. Cory Murphy discussed the policy revision made the Special, Non-renewable. Dr. Vanderford noted a brief history of the Special, Non-renewable license and that it was suspended in 2010 by the previous superintendent due to the abuse of the license.

Dr. Vanderford informed the Commission members that the revision is based on individuals with degrees in which we could not issue a license based on the initial guidelines approved last year for the Special, Non-renewable. The revision made to the policy on the Special, Non-renewable was based on the degree conferred and twenty-one hours of coursework.

Dr. Cindy Melton entertained a motion to approve or a motion to take under advisement. Debra Mays-Jackson made a motion to approve, seconded by Corey Welch.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The Commission unanimously approved the adoption of the agenda.

Members voting aye:

Cindy Melton
Kelly Fuller
Kenny Goza
Patrick Gray
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch

Etta Taplin
Mary Hill-Shular

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners

XIII. Report from the Office of Educator Misconduct

Dr. Cindy Melton entertained a motion to hear all the cases at once, and to vote to ratify all of the cases collectively. Debra Mays-Jackson made a motion to approve, seconded by Rilla Jones.

Pursuant to statute, the vote was recorded by name in roll-call fashion. The Commission unanimously approved to hear all cases at once, before a vote.

Members voting aye:

Kelly Fuller
Kenny Goza
Patrick Gray
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners

James Thompson provided an update on the following cases heard before the Commission Hearing Subcommittees:

On January 13, 2017, the Commission Hearing Subcommittee unanimously voted to immediately place Kathryn Holliday, license No. 271469, on probation until December 31, 2017 based on actions that may have resulted in a testing irregularity in accordance with Miss. Code Ann. §§ 37-3-2(12)(g) and 37-16-4(1)(f).

On February 14, 2017, the Commission Hearing Subcommittee unanimously voted to accept and ratify an agreed order placing Bianca D. Cathey, license No. 260432, on suspension on and after February 14, 2017 through June 30, 2018 based on a violation of Miss. Code Ann. § 37-9-59 and Standard 10 of the Mississippi Educator Code of Ethics Standards of Conduct.

On February 14, 2017, the Commission Hearing Subcommittee unanimously voted to accept and ratify an agreed order of voluntary surrender suspension for James Andrew McKay, license No. 208194, for a minimum of three (3) years from the date of ratification of the Agreed Order based on violation of Miss. Code Ann. § 37-3-2(12)(h).

On March 1, 2017, the Commission Hearing Subcommittee unanimously voted to approve and ratify an agreed order of voluntary surrender suspension for Kathryn K. Brian, license No. 200998, for suspension from March 1, 2017 to July 30, 2017 based on the violation of Miss. Code Ann. § 37-3-2(12) and Standard 4.2(b) of the Mississippi Educator Code of Ethics Standards of Conduct.

On March 1, 2017, the Commission Hearing Subcommittee unanimously voted to approve and ratify an agreed order of voluntary surrender suspension for Alexandra Brown, license No. 216510, for suspension from March 1, 2017 through July 1, 2017 based on the violation of Miss. Code Ann. §§ 37-3-2(12)(a) and 37-9-57.

On March 1, 2017, the Commission Hearing Subcommittee unanimously voted to approve and ratify an agreed order of voluntary surrender suspension for Melanie Walters, license No. 180553, for suspension for a minimum of two (2) years for violation of Miss. Code Ann. § 37-3-2(12)(h).

On March 1, 2017, the Commission Hearing Subcommittee unanimously voted to approve and ratify an agreed order of voluntary surrender suspension for Bruce

Gentry, license No. 259399, for suspension for a minimum of two (2) years for violation of Miss. Code Ann. § 37-3-2(12)(h) and/or Standard 4 of the Mississippi Educator Code of Ethics Standards of Conduct.

Dr. Cindy Melton entertained a motion to accept and ratify the voluntary surrenders. On a motion by Debra Mays-Jackson, seconded by Rilla Jones, the Commission unanimously approved the ratifications of voluntary surrenders. Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Kelly Fuller
Kenny Goza
Patrick Gray
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners

XIV. Consideration of Executive Session

Kenny Goza moved that the Commission consider making a closed determination of the need to go into Executive Session. Corey Welch seconded the motion. Dr. Cindy Melton asked Paula Vanderford, Cory Murphy, James Thompson, Raina Lee, Chelsea Chicosky, Leah Kathryn Anzenberger, and Chad Callender to remain in the Executive Session.

Pursuant to statute, the vote was recorded by name in roll-call fashion. Members voting aye:

Kelly Fuller
Kenny Goza
Patrick Gray

Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners
The motion carries.

Kenny Goza moved that the Commission go into executive session for the purpose of discussion of the issuance of an appealable order in accordance with Miss. Code Ann. § 25-41-7(4)(b). Corey Welch seconded the motion.

Pursuant to statute, the vote was recorded by name in roll-call fashion. Members voting aye:

Kelly Fuller
Kenny Goza
Patrick Gray
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners

The motion carries.

Ms. Leah Kathryn Anzenberger informed the public of the Commission's vote to go into Executive Session for the above-stated reason and Dr. Cindy Melton asked the present subcommittee members (Cindy Melton and Kenny Goza (Pamela Manners – Absent), Paula Vanderford, James Thompson, Raina Lee, Chelsea Chicosky, Leah Kathryn Anzenberger, and Chad Callender to remain in the Executive Session for the purpose of discussion of an appealable order in accordance with Miss. Code Ann. § 25-41-7(4)(b).

During the executive session, on a motion by Cindy Melton, seconded by Kenny Goza, the Commission Subcommittee members, consistent with the State Board of Education's Order, unanimously voted to amend Mrs. Genetra Robinson's, Educator License No. 201126, prior Notice of Committee Action from five (5) years suspended to two (2) years suspended at which point she may petition for reinstatement of her educator license with three (3) years probation after completion of two (2) years suspension. Prior to reinstatement, the Educator, at her own expense, shall successfully complete the following two (2) university level courses: one (1) in positive/effective teacher-student relationships, and one (1) in classroom management. The Educator shall successfully complete one (1) course in anger management. The Educator shall submit proof of her attendance and successful completion of her required courses of study. Furthermore, any confirmed violation during the three (3) year probation shall result in the immediate suspension of the Educator's license for the remainder of the probationary period.

Pursuant to statute, the vote was recorded by name in roll-call fashion. Subcommittee members voting aye:

Kenny Goza
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Pamela Manners

The full Commission returned to Executive Session.

On a motion by Kenny Goza, seconded by Mary-Hill Shular the Commission voted to come out of Executive Session.

Kelly Fuller and Patrick Gray left the teleconference call.

Pursuant to statute, the vote was recorded by name in roll-call fashion. Members voting aye:

Kenny Goza
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners
Kelly Fuller
Patrick Gray

The public came back into the Commission Meeting and Dr. Cindy Melton reported the action taken during the Executive Session.

XV. Other Business:

Dr. Vanderford stated that the Commission will need to discuss and determine the upcoming dates for the next Commission meetings for the 2017 year. She reminded the Commission that the next meeting is already scheduled for May 5, 2017 for the Commission to meet; however, there are no additional days scheduled. Dr. Cindy Melton entertained a motion to approve the following dates for the next Commission meetings:

July 14, 2017
September 8, 2017
November 3, 2017

On a motion by Etta Taplin, seconded by Corey Welch, the Commission unanimously approved the following dates the next Commission meetings.

Members voting aye:

Kenny Goza
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular
Cindy Melton

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty
Pamela Manners
Kelly Fuller
Patrick Gray

The motion carries.

Dr. Vanderford stated to the Commission that there is a Commission member vacancy that will need to be filled for District 2. The individual will need to be from the Delta area and if anyone would like to recommend or know anyone, to please inform her.

XVI. Adjourn

Dr. Cindy Melton entertained a motion for adjournment. On a motion made by Rilla Jones and seconded by Etta Taplin the Commission unanimously approved the motion to adjourn. Pursuant to statute, the vote was recorded by name in roll-call fashion.

Members voting aye:

Cindy Melton
Kenny Goza
Cylesha Hopkins
Rilla Jones
Mary Margaret King
Debra Mays-Jackson
Susan McClelland
Corey Welch
Etta Taplin
Mary Hill-Shular

Members Abstaining: None

Members voting nay: None

Members Absent:

Shannon Doughty

Pamela Manners

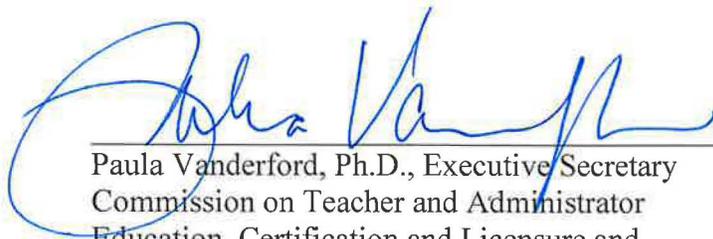
Kelly Fuller

Patrick Gray

The meeting adjourned at 12:38 p.m.



Cindy Melton, Chair
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development



Paula Vanderford, Ph.D., Executive Secretary
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development