

OFFICE OF CHIEF SCHOOL PERFORMANCE OFFICER
Summary of State Board of Education Agenda Items
January 15-16, 2015

OFFICE OF ACCREDITATION

05. D. Approval of the Corrective Action Plan for the Leake County School District in accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2014*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Section 37-17-6(11), Mississippi Code of 1972, as amended.

The Leake County School District was assigned a PROBATION status by the State Board of Education on October 17, 2014. The district submitted the CAP to the Mississippi Department of Education within sixty (60) days of notification as required. Each program office has reviewed the section of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Leake County School District currently has the following issues of noncompliance with accreditation process standards on record: Process Standards 10.5 (2), 11.2, 14, and 35.

Recommendation: Approval

Back-up material attached

**Leake County School District
MDE Audit
Action Plan
2014-2015**

Process Standard #10.5

The financial issues noted as deficiencies have been corrected and are waiting for the district financial audit to confirm the corrections. Once the audit is completed, the business manager will contact the state department for clearance.

Process Standard #11.2

The financial issues noted as deficiencies have been corrected and are waiting for the district financial audit to confirm the corrections. Once the audit is completed, the business manager will contact the state department for clearance.

Process Standard #14

The Leake County School District counselors will be responsible for the collecting, maintaining, and dissemination of cumulative folders and student records. A cumulative folder training for all counselors using documents and powerpoint presentations provided by the Mississippi Department of Education was held and was led by the Assistant Superintendent. A plan of review and corrective action was developed and implemented at each school.

(Status: Immediate and Ongoing.)

Process Standard #35

35.1 - Documentation of quarterly bus inspections will be on file in the Transportation Supervisors office.

Each bus will be inspected for cleanliness each time it is fueled by the fuel person.

The fuel person will report unclean busses to the Transportation Supervisor.

The Transportation Maintenance Staff will work diligently to maintain a safe and maintenance free bus fleet.

A form for reporting maintenance issues has been provided to all bus drivers to report problems.

(Immediate and Ongoing.)

35.2 - A copy of all bus drivers licenses and bus cards will be kept on file in the Superintendent's Office by the Transportation Secretary.

Bus Drivers will be trained to document Pre-Trip inspections and to file a copy with the Transportation Supervisor. The Pre-Trip documentation will be kept on file in the Transportation Supervisors Office.

The Transportation Supervisor will keep on file an Agenda and Sign-in Sheet for all bus drivers in-service training activities.

(Immediate and Ongoing.)

35.4 - An Emergency Evacuation Drill Plan has been developed and implemented at least twice a year. Documentation of Emergency Evacuation Drills will be kept in the Principal's Office.

(Immediate and Ongoing.)

NOTE

(Also the list of Bus Issues submitted by Mr. Swilley at the last inspection done in December, 2014 are of immediate concern and will be addressed as quickly as possible. The safety of our children is paramount and will be viewed as a top priority.)