**District and School of Innovation Application Scoring Rubric**

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| **District and School of Innovation Application Rubric Phase I** | |
| **ASSURANCES** | |
| The Assurances form is signed by both the Superintendent and School Board Chair. | * Yes * No |

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| **Summary** | | | |
| Minimum Acceptable Points for Consideration of Proposed Innovative Plan  **School of Innovation- elementary or middle schools: 56**  **School of Innovation- high school, Middle College, or Early College Program: 58**  **Career Academies: 67**  **District of Innovation: 58** | | Maximum Possible Points Awarded for Proposed Innovative Plan  **School of Innovation- elementary or middle schools: \_\_\_\_\_/66**  **School of Innovation- high school, Middle College, or Early College Program: \_\_\_\_\_\_/68**  **Career Academies: \_\_\_\_/77**  **District of Innovation: \_\_\_\_\_\_/68**  **Total Score: ­­­­­­\_\_\_\_\_\_\_\_\_\_\_** | |
| * MDE has determined that the proposed Innovation Plan is not sufficient to meet the expectations described. | * MDE has determined the proposed Innovation Plan needs substantive revisions to meet the expectations described. | | * MDE has determined the proposed Innovation Plan meets/exceeds expectations. MDE believes, if implemented, this plan can have a significant and positive impact on student learning. |

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| **District** | **School** |
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| **Contact Name** | **Contact Email** |
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| **Evaluator’s Name** | **Date of Evaluation:** |
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| **COMPONENT 1 - Mission and Goals** | | |
| 1. The district/school’s mission and goals within the innovative plan are well-defined and articulated, setting high expectations for student learning. To achieve the mission of the innovative plan, goals include a focus on college-and career-readiness, student aspirations, measurable student achievement, and a strong dedication to promoting equity. | * Mission and goals are well-defined and articulated. * The plan’s goals included a focus on college and career readiness. * The plan’s goals include consideration of student aspirations and measurable student achievements. * The plan’s goals convey a strong dedication to promoting equity. | **Score: \_\_\_\_\_/4** |
| 1. Explain challenges and/or barriers the plan will address. Provide a clear and compelling rationale for innovation and how the plan will address those challenges and/or barriers. | * Demonstrates an understanding of the current challenges and/or barriers within the district/school. * Provides a clear and compelling rationale for innovation and clearly states how the innovative plan will address challenges and /or barriers. | **Score: \_\_\_\_\_/2** |
| **Comments:** | | |
| **COMPONENT 1 Score: \_\_\_\_\_\_\_/6** | | |

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| **COMPONENT 2 - Innovative Program Design and Structure** | | |
| 1. Explain how the innovative plan differs from a traditional school model and what makes the proposed plan innovative. Describe how the plan will enhance student learning outcomes and the learning environment. | * A detailed explanation is provided distinguishing how the plan differs from a traditional school model. * The plan details how student learning outcomes will be enhanced through the implementation of the innovative plan. * The plan details how the learning environments will be enhanced through the implementation of the innovative plan. | **Score: \_\_\_\_\_/3** |
| 1. Justify any proposed changes to the school calendar and/or master schedule. (If not applicable, please specify why those changes are not needed.) | For innovative plans that do need to change the district/school’s calendar/master schedule.   * The plan clearly and completely describes any changes/modifications to the district/school’s calendar. * The plan clearly and completely describes changes/modifications to the district/school’s master schedule. * Articulates how the changes to the district/school calendar and/or master schedule will lead to increased student achievement. | **Score: \_\_\_\_\_/3** |
| For innovative plans that do not need to change the district/school’s calendar/master schedule.   * The plan clearly and completely describes why the district/school’s calendar meets the current needs. * The plan clearly and completely describes why the district/school’s master schedule meets the current needs. * Articulates how the current district/school calendar and/or master schedule will continue to promote and increase student achievement. |
| 1. Explain in detail how the innovative plan will be promoted and communicated to students, parents, and community stakeholders. Include orientation plans and publicity efforts. | * Explains in detail how the innovative plan will be promoted and communicated to students, parents, and community stakeholders. * A detailed student orientation plan is included. * A detailed parent and community stakeholder orientation plan is included. | **Score: \_\_\_\_\_/3** |
| 1. Discuss specific student supports, that will be implemented throughout the innovative plan to promote student achievement. | * Plan discusses specific student support that will be implemented throughout the innovative plan to promote student achievement. | **Score: \_\_\_\_\_/1** |
| 1. Describe the process by which students will be selected or enrolled in the innovative program. Explain how the recruitment/selection process will be promoted and how program enrollment promotes student equity (i.e., including students with disabilities, special populations, English Learners, and other subgroups). If applicable, explain the process for student removal from the program. | * The plan describes the student selection and enrollment process. * Explanation of how the selection and enrollment process will be promoted within the district/school. * The recruitment/enrollment process promotes student equity. (i.e., including students with disabilities, special populations, English Learners, and other subgroups). * The plan includes the processes for students to be removed from the program. | **Score: \_\_\_\_\_/4** |

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| 1. Fully explain the following:  * Cross-grade articulation in the new innovative program. * The overall five-year structure and plan regarding but not limited to teacher teams, curriculum, and instruction across grade levels. * How the cross-grade articulation affects students’ college and/or career aspirations. * How the innovative program creates a clear, consecutive, and logical program of study with a definitive course sequence that leads to college and/or career readiness without the need for remediation or additional certifications.   **(For Career Academies Only)** | * Cross-grade articulation is clearly explained. * Defines, in detail, the overall 5 yr. structure including, but not limited to: teacher teams, curriculum, and instruction across grade levels. * Explains how the cross-grade articulation affects students’ college and/or career aspirations. * Explains how the innovative program creates a clear, consecutive, and logical program of study with a definitive course sequence that leads to college and/or career readiness without the need for remediation or additional certifications. | **Score: \_\_\_\_\_/4** |
| **Comments** | | |
| **COMPONENT 2 SCORE: \_\_\_\_\_\_\_\_\_/14**  **CAREER ACADEMY COMPONENT 2 SCORE: \_\_\_\_\_\_\_\_\_/18** | | |

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| **COMPONENT 3 - Support for Innovation** | | | |
| 1. Include letters of support from the board of education, superintendent, and building administrators. Additional letters should be included from counselors, teachers, and staff who will be instrumental in the implementation of the innovative plan. Letters should state their understanding of roles, duties, and responsibilities as needed for the implementation of the innovative plan. | * A letter of support is included from the board of education. * A letter of support is included from the superintendent. * A letter of support is included from the building administrator(s). * Letters of support are included from the counselor(s), teachers, and/or other staff who will be instrumental in the implementation of the innovative plan. | * Understanding of roles, duties, and responsibilities as needed for the implementation of the innovative plan are stated. * Understanding of roles, duties, and responsibilities as needed for the implementation of the innovative plan are stated. * Understanding of roles, duties, and responsibilities as needed for the implementation of the innovative plan are stated. * Understanding of roles, duties, and responsibilities as needed for the implementation of the innovative plan are stated. | **Score: \_\_\_\_\_/8** |

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| 1. Describe the new and/or additional instructional materials/resources needed to support the plan for innovation and how these will be different from traditional materials/resources. | * New and/or additional instructional materials/resources are clearly described. * Explanation is provided for how the new and/or additional instructional materials/resources will differ from traditional materials/resources. | **Score: \_\_\_\_\_/2** |
| 1. Provide a five-year financial plan detailing any funding needed for facilities, equipment, curriculum, and/or materials necessary for the successful implementation of the innovative plan. | * A financial plan has been provided. * The financial plan is detailed including any funding needed for facilities, equipment, curriculum, and/or materials necessary for the successful implementation of the innovative plan. * The financial plan covers a period of 5 years. | **Score: \_\_\_\_\_/3** |
| **Comments** | | |
| **COMPONENT 3 SCORE: \_\_\_\_\_\_\_\_\_/13** | | |

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| **COMPONENT 4 – Staffing** | | |
| 1. Include a staff organizational chart for the innovation plan identifying key school administrators, counselors, and any other existing or new instructional leadership positions. Descriptions should be provided explaining the roles and responsibilities of each current or new staff members. | * Plan includes an organizational chart that identifies key school administrators, counselors, and any other existing or new instructional leadership positions. * Descriptions are provided explaining the responsibilities of each current or new staff member. | **Score: \_\_\_\_\_/2** |
| 1. Include explanations of how the innovative plan will allow for increased flexibility and autonomy as well as promoting shared leadership throughout the district/school. | * Includes explanations of how the innovative plan will allow for increased flexibility and autonomy throughout the district/school. * Includes explanation of how the innovative plan will promote shared leadership throughout the district/school. | **Score: \_\_\_\_\_/2** |
| **Comments** | | |
| **COMPONENT 4 SCORE: \_\_\_\_\_\_\_\_\_/4** | | |

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| **COMPONENT 5 - Professional Development** | | |
| 1. The innovative plan fully outlines any proposed changes from the school’s standard professional development (PD) plan for the 5 years of implementation. A complete list of waivers related to PD must be included in this section. | * The plan outlines and explains all proposed changes from the school’s standard professional development plan. * The plan includes a 5-year outline of the proposed changes from the school’s standard professional development (PD) plan. * A complete list of waivers relating to PD is included. | **Score: \_\_\_\_\_/3** |
| 1. The innovative plan describes specific and/or specialized professional development that will be provided to support faculty and staff throughout implementation. The plan also provides a description on how specific and/or specialized professional development will be used. | * The innovative plan describes specific and/or specialized professional development that will be provided to support the faculty and staff. * Provides a detailed description on how specific and/or specialized professional development will be used within the innovative plan. | **Score: \_\_\_\_\_/2** |
| 1. The plan includes a description of teacher externships with industry partners and/or professional learning that will occur throughout implementation. An explanation is provided on how teacher externships will support student achievement.   **(For Career Academies Only)** | * Clearly describes the teacher externships with industry partners and/or professional learning that will take place. * Provides an explanation on how teacher externships will support student achievement | **Score: \_\_\_\_\_/2** |

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| **Comments** |
| **COMPONENT 5 SCORE: \_\_\_\_\_\_\_\_\_/5**  **CAREER ACADEMY COMPONENT 5 SCORE: \_\_\_\_\_\_\_\_\_/7** |

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| **COMPONENT 6 - Governance** | | |
| 1. This section will include how teachers and program coordinators work in collaboration with community stakeholders and industry partners to design the most effective education model possible that leads to college- and career-readiness. | * Includes a highly developed plan for collaboration and partnerships directly linked to school strategies. * Sets forth a robust plan for parents, community stakeholders, and industry partners’ engagement. * Describes fully how the school and district will engage regularly, frequently, and effectively with parents and guardians, local board of education members, and other community members. | **Score: \_\_\_\_\_/3** |
| **Comments** | | |
| **COMPONENT 6 Score: \_\_\_\_\_\_\_\_\_/ 3** | | |

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| **COMPONENT 7 - Innovative Teaching and Learning** | | |
| 1. The plan articulates and describes in detail activities that will expand beyond the normal school experience. These experiences should include, but are not limited to, extracurricular, exploratory, co-curricular, experiential, and/or PBL activities. | * The plan effectively articulates activities being proposed that will expand beyond the normal school experience.      * Gives in-depth description of the expanded experiences. * Justifies the need for such experiences. | **Score: \_\_\_\_\_/3** |
| 1. Identify and describe any external standards that will be used within the implementation. Detail how these external standards, in conjunction with state standards, will support the mission and goals of the innovative plan, college-and career-readiness, student aspirations, and promotes equity.   (Mandatory if proposing implementation of Career Academies. Not required for DOI/SOI innovative plans that do not include a Career Academy.) | * The plan describes any external standards that will be used in the implementation of innovative program. * Details are given as to how these external standards will support the mission and goals of the innovative plan, college, and career readiness, student aspirations, and equity. | **Score: \_\_\_\_\_/2** |
| 1. Explain how the Individual Success Plans (ISPs) will be used and updated to support students throughout the implementation of the innovative plan. | * The ISP update process is completely explained and detailed. | **Score: \_\_\_\_\_/1** |

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| 1. Provide a detailed plan for accelerated courses/programs that will be offered to students. Information is also provided on how accelerated course options/programs will support the mission and goals of the innovative plan, college-and career-readiness, student aspirations, and equity.   (Not Applicable to Elementary & Middle Schools) | * Provides a detailed list of accelerated courses/programs that will be offered through the innovative plan to students within the district and/or school. * The plan provides an explanation on how the proposed accelerated courses/programs will support the mission and goals of the innovative plan, college-and career-readiness, student aspirations, and equity. | **Score: \_\_\_\_\_/2** |
| 1. The plan describes which college programs are available at the district/school locale and all articulation agreements with institutions of higher learning are included. | * Describes which college programs will be available at the district/school locale. * Articulation agreements with institutions of higher learning are included. | **Score: \_\_\_\_\_/2** |
| **Comments** | | |
| **CAREER ACADEMY COMPONENT 7 SCORE: \_\_\_\_\_\_\_\_\_/10**  **DOI & HIGH SCHOOL COMPONENT 7 SCORE: \_\_\_\_\_\_\_\_\_/8**  **ELEM/MIDDLE SCHOOL COMPONENT 7 SCORE: \_\_\_\_\_\_\_\_\_/6** | | |

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| **COMPONENT 8 - Stakeholder Collaboration** | | |
| 1. Identify community stakeholders, industry partners, post-secondary institutions, and civic leadership that will be part of the collaboration with the district/school throughout the innovative plan. Explain how this collaboration will support and promote the mission and goals, college-and career-readiness, student aspirations, and equity for student success. For example, collaboration could include but is not limited to, volunteerism, apprenticeships, internships, work-based learning opportunities, simulated work environments, and additional professional activities. | * The plan identifies community stakeholders, industry partners, post-secondary institutions, and civic leadership as collaborators throughout the proposed innovative plan. * Provides an explanation for how this collaboration will support and promote the mission and goals, college-and career-readiness, student aspirations, and equity for student success throughout the innovative plan. | **Score: \_\_\_\_\_/2** |
| 1. Thoroughly explain and outline the work-based learning opportunities that will be available throughout the innovative program.   (Career Academies only) | * The plan thoroughly explains and outlines the work-based learning opportunities that will be available throughout the innovative program. | **Score: \_\_\_\_\_/1** |
| **Comments** | | |
| **COMPONENT 8 Score: \_\_\_\_\_\_\_\_\_/2**  **CAREER ACADEMY COMPONENT 8 SCORE: \_\_\_\_\_\_\_\_\_/3** | | |

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| **COMPONENT 9 - Annual Reporting of Performance Measures** | | |
| 1. Identify the annual district/school performance targets, how these will be measured, what data will be used to determine targets are in progress of being met or have been met for each year of the innovation plan. This should include no less than five years of projections. | * Provides clearly stated performance targets to be achieved throughout the innovative plan. * Provides performance target projections for years 2-5 of innovative plan. * Explains in detail the process for collecting performance target data and how it will be comprehensively measured. | **Score: \_\_\_\_\_/3** |
| 1. The plan includes an explanation of how district/school staff will use collected performance target evidence and data to inform and differentiate instruction. | * Explains how the district will utilize this data. | **Score: \_\_\_\_\_/1** |
| **Comments** | | |
| **COMPONENT 9 Score: \_\_\_\_\_\_\_\_\_/4** | | |

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| **COMPONENT 10 – Sustainability** | | |
| 1. Explains how the district/school will regularly evaluate the implementation and effectiveness of its plan to ensure continuous improvement. | * Fully explains what collected data will be used to evaluate the implementation and effectiveness of the innovative program. | **Score: \_\_\_\_\_/1** |
| Comments | | |
| **COMPONENT 10 Score: \_\_\_\_\_\_\_/1** | | |

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| **COMPONENT 11 - Waivers and Exemptions** | | |
| 1. Identify all requests for waivers and/or exemptions from state or local policies, requirements, or restrictions including rationale for the waiver that is connected to the proposed innovation. | * Clearly identifies requested waivers and/or exemptions.      * Explains, in detail, the need for each waiver or exemption. * Provides a complete justification of need for waivers and/or exemptions. | **Score: \_\_\_\_\_/3** |
| Comments | | |
| **COMPONENT 11 Score: \_\_\_\_\_\_\_/3** | | |

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| **COMPONENT 12 - Timeline of Activities** | | |
| 1. Includes a full timeline of activities during the development, implementation, and sustainability stages of the innovative program. | * The timeline includes all development activities done to date. * The timeline includes the proposed implementation activities. * The timeline includes the proposed sustainability activities. | **Score: \_\_\_\_\_/3** |
| Comments | | |
| **COMPONENT 12 Score: \_\_\_\_\_\_\_/3** | | |

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| **COMPONENT 13 - Data Sharing Agreement** | | |
| A data sharing agreement is included in the innovation plan. | * Completely describes the plan for sharing data between the district/school and any participating institutions of higher learning and/or relevant community or industry partners. * Lists all partners who will participate in the data sharing. | **Score: \_\_\_\_\_/2** |
| **Comments** | | |
| **COMPONENT 13 Score: \_\_\_\_\_\_\_/2** | | |

**Additional Comments/Questions:**