Office of School Improvement
FY20 SIG Guidance - **UPDATES**

Cohort IV

May 8, 2020

MISSISSIPPI DEPARTMENT OF EDUCATION
Ensuring a bright future for every child

Ms. Shakinna Patterson

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Mississippi Department of Education

VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

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State Board of Education Goals   STRATEGIC PLAN

1 **ALL** Students Proficient and Showing Growth in All Assessed Areas

2 **EVERY** Student Graduates from High School and is Ready for College and Career

3 **EVERY** Child Has Access to a High-Quality Early Childhood Program

4 **EVERY** School Has Effective Teachers and Leaders

5 **EVERY** Community Effectively Uses a World-Class Data System to Improve Student Outcomes

6 **EVERY** School and District is Rated "C" or Higher

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Learning Targets – UPDATES

❑ To review SIG Guidance for funding flexibilities

❑ To review the **FY20 SIG monitoring** process - **UPDATES**

❑ To provide context for the **SIG Renewal process** - **UPDATES**

❑ To review the **process for completing** the School Improvement Grant (SIG) 2020-2021 Renewal Application - **UPDATES**

❑ To provide general **timelines** for completion - **UPDATES**

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Goal for Today
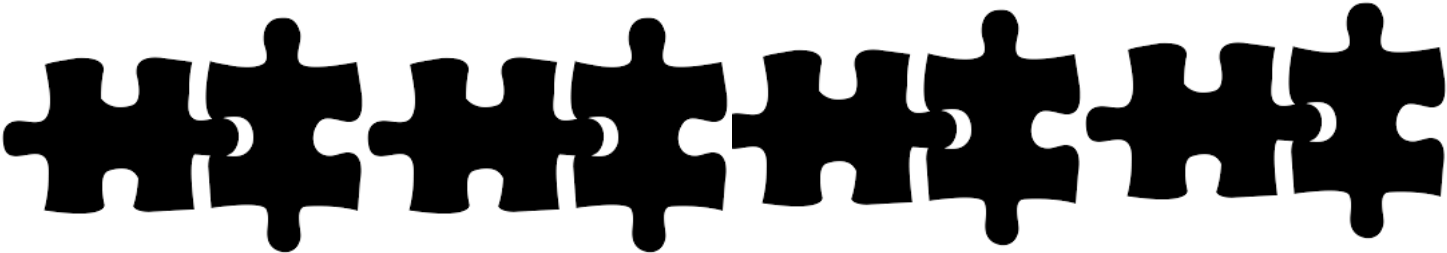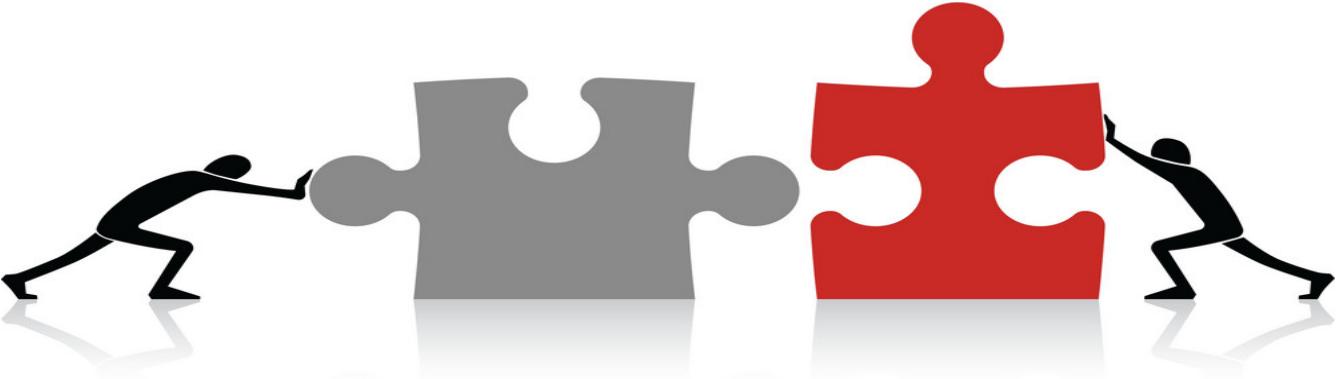
Performance Framework Data Collection

Schools should complete <u>Year 2 ACTUAL</u> data for all Metrics that apply.

PERFORMANCE FRAMEWORK 4-YEAR GOALS

The Mississippi Department of Education is required to submit data for 18 metrics for each Priority or Focus school that implements one of the six required school intervention models and is served with SIG funds.

Schools are required to submit Baseline/Pre-data for the school year **prior** to the implementation of one of the six intervention models and for each subsequent year that the school implements the model. These goals will be updated as data becomes available.

4-YEAR GOALS

4-Year Goal - The goal to be achieved by the end of Year 4 of SIG implementation.

SIG Year 1 Goal - Goal for the end of Year 1 of implementation

SIG Year 2 Goal - Goal for the end of Year 2 of implementation.

SIG Year 3 Goal - Goal for the end of Year 3implementation.

SIG Year 4 Goal - Goal for the end of Year 4 implementation.

Schools will upload their updated PFDC in MCAPS by ~~March 20, 2020~~.

REVISED DUE DATE: FRIDAY, MAY 15, 2020

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PFDC Example

METRIC 6 PROFICIENCY ON STATE ASSESSMENTS

Identify the *percentage* (%) of students by each proficiency level (minimal, basic, proficient, advanced) on the State assessments for reading/language arts and mathematics by grade and by student subgroup.

Schools should complete Year 2 **ACTUAL** data for FY 18-19

Reading/Language Arts	ALL					Students with Disabilities				
	M	B	PA	PR	A					
Baseline/Pre-data	18.6	35.5	33.9	11.8	0					
FY 16-17										
4 Yr. Goal										
Year 1 – Goal FY 17-18	13.6	30.5	38.9	15.8	2					
Year 1 – Actual FY 17-18	17	47	22	13	1					
Year 2 – Goal FY 18-19	8.6	25.5	43.9	21.8	3					
Year 2 – Actual FY 18-19										
Year 3 – Goal FY 19-20	0	20	50	25	5					
Year 3 – Actual FY 19-20										
Year 4 – Actual FY 20-21										
Math	ALL					Students with Disabilities				
	M	B	PA	PR	A					
Baseline/Pre-data	15.2	31.36	39.83	12.71	0.85					
FY 16-17										
4 Yr. Goal										
Year 1 – Goal FY 17-18	13.2	30	37	17	3					
Year 1 – Actual FY 17-18	5	30	39	22	4					
Year 2 – Goal FY 18-19	8.2	30	36	24	6					
Year 2 – Actual FY 18-19										
Year 3 – Goal FY 19-20	0	30	30	30	10					
Year 3 – Actual FY 19-20										
Year 4 – Actual FY 20-21										

Grade 3 (Reading/Language Arts section)
Grade 3 (Math section)

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PFDC Upload to MCAPS

PFDC Upload to MCAPS

PFDC Upload to MCAPS

Contact MDE

MCAPS Sign Out

Patterson, Shakinna

Production

- Emergency Impact Aid (EIA)
- Equitable Services to Private Schools
- LEA Documents
- Monitoring
- No Prohibition of Prayer
- Restart Program
- Schools At Risk
- School Improvement Documentation ⬅

  Folders
  - CSI (Comprehensive Support and Improvement)
  - TSI (Targeted Support and Improvement)
  - ATSI (Additional Targeted Support and Improvement)
  - SAR (Schools At-Risk)
  - SIG (School Improvement Grants)

    Documents
    - (SIG) Performance Framework Data Collection [Edit Documents]
    - School Leadership Team (SLT) Meeting Documentation [Edit Documents]
    - (SIG) Observation Tool [Edit Documents]
    - (SIG) External Providers [Edit Documents]
    - (SIG) Fixed Asset Inventory [Edit Documents]
    - (SIG) Benchmark Data [Edit Documents]
    - (SIG) Monthly Updates (provided during local school board meetings) [Edit Documents]
  - 2018–19 Approved CSI, TSI, ATSI or SAR Plan (for repeating schools only)

Session Timeout
00:59:12

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PFDC Upload to MCAPS

DUE DATE

Schools should complete Year 2 ACTUAL data for all Metrics that apply

MAY 15, 2020

DON'T MISS THE DEADLINE!

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Mississippi School Improvement Grant (SIG) 1003(g)
2019–2020 SIG Grant Renewal Criteria
Cohort IV - Year 3

District: ███████   School: ███████   Date of Review: 08/22/2019

	Indicator	School Goal	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
Leading Indicators	Minutes in school day					
	Student participation rate • Reading/ Language Arts • Mathematics	**Schools should complete Metric 5 AND Metric 7 in the Performance Framework**				
	Dropout rate	N/A				
	Student attendance rate	96%		96%		
	Advanced coursework • Dual Enrollment • IB/AP					
	Discipline incidents	327			130	
	Chronic Absenteeism	4.8%	5.7%			
	Distribution of teachers					

	Indicator	School Goal	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
Achievement Indicators (Lagging Indicators)	Percent of students at or above proficient • Reading/ Language Arts • Mathematics	**Schools should complete Metric 6, Metric 9, Metric 10, AND Metric 14 in the Performance Framework, if applicable.**				
	Average scale score • Reading/Language Arts • Mathematics — N/A					
	Percent of LEP students achieving language proficiency					
	College enrollment rates					
	Graduation rate					

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FY20 Fiscal Guidance

SIG –UPDATE – FY20 – Year 3 Funding

Funding Flexibility

The **current obligation date for Year 3 funds is July 31, 2020** based on the approved grant with a **current liquidation date of September 12, 2020**. **Due to COVID-19 disruptions** to the academic school year, we recommend granting SIG awarded schools an extension to **obligate** Year 3 funds through **December 31, 2020** and an extension to **liquidate** Year 3 funds by **February 12, 2021** internally.

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SIG –UPDATE – FY20 – Year 3 Funding

FY20

❑ Last day to submit revision – **June 30, 2020**

❑ Obligated – December 31, 2020

❑ Liquidated – February 12, 2021

❑ **No Carryover Granted for Year 3**

EVERYTHING MUST GO

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SIG – Revision – Updates

Technology Purchases – Implementation Plan **(Required)**

Components to include: ⬅

❑ Why is there a need for this purchase

❑ What will technology purchases include (i.e., computers, etc.)

❑ Timeline for implementation

❑ Professional development for teachers

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SIG – Revision – **Updates**

Technology Purchases – Implementation Plan **(Required)**

Components to include:

❑ How the school plans to monitor the effectiveness of technology integration

❑ How does the school/district plan to sustain technology, post SIG

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SIG – Revisions – Plans for Sustainability

Lack of district funding

❑ Several things impacting the district to receive funding

❑ Speak to the challenge when addressing the modification on the revision form

Project Year Fy2020 (SIG)

Modification Description (Reason for revised amount)

July 1, 2020 – December 31, 2020

Schools will be expending Year 3 and Year 4 funds concurrently

What is your PLAN of ACTION?

CHECKS AND BALANCES

WHAT'S THE PROCESS?

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SIG **Year 4** Funding – SY (20-21)

FY21

- July 1, 2020 – July 31, 2021

- Obligation – July 31, 2021

- Liquidation period <mark>ending</mark> – **September 12, 2021**

- **NO** extension **NO** flexibility beyond September 12, 2021

SIG **Year 4** Funding – SY (20-21)

FYI21

☐ **No Carryover Granted** ➡️

EVERYTHING
MUST GO
⬆️

☐ Revisions as early as July 1, 2020, once Year 4 renewal has been **approved**.

☐ Revisions for indirect cost **Deadline August 31, 2020**

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SIG Revisions – Decision Making Process

Last day to submit FY20 revision – June 30, 2020

Last day to submit FY21 revision – January 31, 2021

Things to Consider

1. Who determines when a revision is needed?
2. Determination of a revision is based on _____.
3. How does your school decide what resources/interventions will be adjusted/removed/added to the budget?
4. Who is involved in the process of completing and submitting the revision?

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Extended School Yr./Summer Programs

Things to Consider

❑ How will the school engage students in summer learning, if applicable to the grant?

MUST

❑ Be open to ***ALL*** students
❑ Have Summer Program Announcement
❑ Have Parental Participation Forms

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FY20 SIG Monitoring
Year 3

End of Year Monitoring

SIG Components

❑ Organizational Structures

❑ Leadership

❑ Personnel and Professional Development

❑ Curriculum and Instruction

❑ Support System/Strategies

FY20 – End of Year Monitoring

Monitoring Process

❑ MCAPS Review – Prior to Monitoring Date (OSI)

❑ Entrance Meeting

❑ Interview Team

❑ Monitoring Team Debrief (OSI)

❑ Debrief Session

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VIRTUAL – Monitoring Process

FY20 – End of Year Monitoring – UPDATE

VIRTUAL – Monitoring Process

- ❑ MCAPS Review – Prior to Monitoring Date (OSI)
- ❑ 1 – 1.5 Hours
- ❑ June 2020
- ❑ Fiscal Monitoring – **TBD**
- ❑ Fixed Assets (SIG Only) – **TBD**

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MCAPS Upload for Review – UPDATE

Documents reviewed by OSI prior to monitoring date

Upload on or before ~~Friday, March 27, 2020~~

REVISED DUE DATE: May 15, 2020

Documents

Include Pre-Assessment

+ (SIG) Performance Framework Data Collection [Edit Documents]

+ School Leadership Team (SLT) Meeting Documentation [Edit Documents]

+ (SIG) Observation Tool [Edit Documents]

+ (SIG) External Providers [Edit Documents]

+ (SIG) Fixed Asset Inventory [Edit Documents] ← **SIG Only**

+ (SIG) Benchmark Data [Edit Documents]

+ (SIG) Monthly Updates (provided during local school board meetings) [Edit Documents]

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Additional Documents to Review

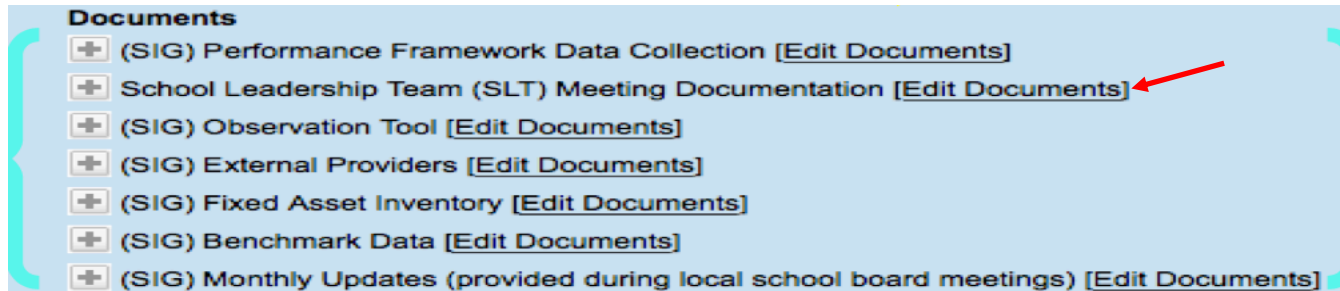**Please upload in the School Leadership Team Folder in MCAPS**

Documents
- (SIG) Performance Framework Data Collection [Edit Documents]
- School Leadership Team (SLT) Meeting Documentation [Edit Documents]
- (SIG) Observation Tool [Edit Documents]
- (SIG) External Providers [Edit Documents]
- (SIG) Fixed Asset Inventory [Edit Documents]
- (SIG) Benchmark Data [Edit Documents]
- (SIG) Monthly Updates (provided during local school board meetings) [Edit Documents]

❑ Intervention Programs (Form Provided)
❑ 2019 Summer Program Announcement/Correspondence
❑ Data to support extended learning time effectiveness

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SIG Funded Intervention Programs

SIG-Funded Activities

FY20 – YEAR 3

Intervention Program/Activities/Staff/Resources/Etc....	Years of Implementation	How is effectiveness measured?	Evidence (Data) over the last 2 years that supports "The Return on Investment"	School plans to implement this intervention for Year 4	
				YES	NO

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FY20 – End of Year Monitoring – UPDATE

SIG Virtual Monitoring Dates   June 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
		9:00 – 10:30 12:00 – 1:30 3:00 – 4:00		9:00 – 10:30 12:00 – 1:30 3:00 – 4:00	10:00 – 11:30 2:00 – 3:30	
7	8	9	10	11	12	13
		10:00 – 11:30 2:00 – 3:30	9:00 – 10:30 12:00 – 1:30 3:00 – 4:00	10:00 – 11:30 2:00 – 3:30		
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

School/District Interview Team Must Include:
- ❑ Superintendent
- ❑ District Transformation Officer
- ❑ Federal Programs Director
- ❑ Principal
- ❑ SIG Officer

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School/District Interview Team Must Include:

❑ Superintendent

❑ District Transformation Officer

❑ Federal Programs Director

❑ Principal

❑ SIG Officer

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SIG MONITORING DOCUMENT

DLT/SLT Self Assessment Team Members: _____   **School District:** _____

Date of Pre-Assessment: _____   **School:** _____

A. Organizational Structures		No Development	Beginning	Emerging	Effective	Exceeds Effective
1.	LEA/school conducted needs assessment to inform the SIG implementation plan	0	1	2	3	4
2.	LEA personnel are organized and assigned to support schools in their SIG implementation	0	1	2	3	4
3.	LEA modified policies and practices to support full and effective implementation	0	1	2	3	4
4.	LEA provides sufficient operational flexibility to the principal to lead transformation or turnaround	0	1	2	3	4
5.	LEA has established a district turnaround office to support SIG implementation	0	1	2	3	4
6.	LEA/school recruits, screens, and selects external partners	0	1	2	3	4
7.	LEA/school clearly specifies expectations of external partners in contracts and continuously evaluates their performance	0	1	2	3	4
8.	All teachers meet in teams with clear expectations and time for planning	0	1	2	3	4
9.	LEA/school has increased learning time for all students.	0	1	2	3	4

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FY 21 SIG Renewals

Implementation of Approved SIG Grant

SIG Grantees are **required** to implement the MDE **originally approved** proposal or an MDE **approved amendment** to the originally approved grant.

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Evaluating Progress for Renewal – Two Requirements

Requirement 1

❑ Renewal decisions for each school will be based on whether the school has satisfied the requirements regarding the annual performance targets for leading and lagging indicators.

Evaluating Progress for Renewal – Two Requirements

Requirement 2

SEA Monitoring

❑ MDE will monitor LEA/school progress in meeting leading and lagging indicators through the performance framework, uploaded in MCAPS, in which districts report baseline data, goals, and actual performance measures.

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Requirement 2

SEA Monitoring

❑ MDE will conduct annual evaluative monitoring for each school (virtually/onsite) that receives a School Improvement Grant. Additionally, technical assistance visits will occur throughout the year to ensure the LEA and school are on track to meet annual targets.

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Requirement 2

SEA Monitoring

❑ MDE will provide ongoing technical assistance to all SIG schools through the Office of School Improvement.

Continuation of Funding

❑ Performance on leading and achievement data

❑ Implementation of the approved plan

❑ Fiscal responsibility

❑ Adherence to overall SIG transformation requirements

Components of the Renewal Application

❑ Leading and Achievement (Lagging) Indicators

❑ Implementation

❑ Cover Page

❑ LEA Assurances

❑ Executive Summary

❑ Budgetary Documents

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Leading and Lagging Indicators

Grant renewal for 2020-2021 will be based on the following:

- a **high school** meeting **5 of 9 leading indicators** and on target to meet **50%** of the applicable achievement indicators following the release of the 2019-2020 final accountability data.

- a **middle** or **elementary school** meeting **4 of 7 leading indicators** and on target to meet **50%** of the applicable achievement indicators following the release of the 2019-2020 final accountability data.

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Implementation

❑ The level of implementation will be based on the school's end of year monitoring report.

❑ The school should demonstrate a continuum of progress toward meeting implementation standards.

No Development → Beginning → Emerging → Effective → Exceeds Effective

LEA Assurances
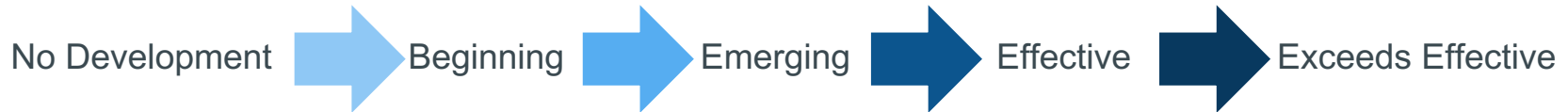
Executive Summary

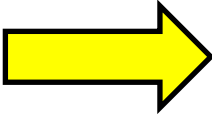❑ Intervention Requirements

❑ Implementation of Grant Milestones

Executive Summary

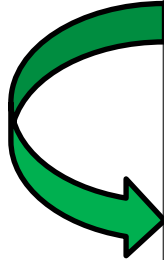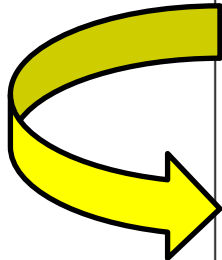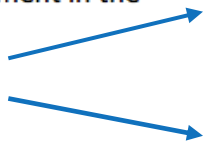## APPENDIX A: EXECUTIVE SUMMARY

Intervention Requirements

All grant renewals must address each intervention requirement. If the intervention requirement was marked as **"full implementation"** (as noted in the YEAR 3 Renewal Application) and has been sustained at this level, please mark (sustained full implementation). Schools should complete the chart below to demonstrate that the school has adequately addressed each requirement.

Transformation Requirement	Implementation and Explanation of Progress	Technical Assistance Needs
U.S. Department of Education requirements for the model	Mark the district's perception of implementation progress. Provide evidence to support this perception. Describe successes and/or challenges/barriers. *Schools should review the response provided in the explanation of progress outlined in the YEAR 3 Renewal Application and address specific activities the school has implemented based on what was documented.	List any areas of technical assistance the LEA or school may need to continue making progress toward its goals.

Executive Summary

Transformation Requirement	Implementation and Explanation of Progress		Implementation and Explanation of Progress
Rigorous, Transparent, and Equitable Evaluation Systems for Teachers and Principals • Use of student growth as a significant factor • Teacher and principal involvement in the development	☐ Not Implemented ☒ Partial Implementation ☐ Full Implementation **Explanation of Progress:** Teachers will participate in at least two formal observations, weekly informal observations, and multiple daily walk-throughs. All observations will incorporate components of the Mississippi Professional Growth System. Teachers will receive concise, actionable, and timely feedback from all observations.		☐ Not Implemented ☒ Partial Implementation ☐ Full Implementation **Explanation of Progress:** Teachers participated in at least two formal observations, weekly informal observations, and multiple daily walk-throughs were conducted. However, school administrators will work to ensure all teachers receive clear, actionable, timely and specific feedback to strengthen teacher capacity and instructional delivery.

Information here was documented from the school's Year 3 Renewal Application

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Implementation of Grant Milestones

Implementation of Grant Milestones

In the chart below, identify milestones which demonstrate the school is implementing the chosen model fully and effectively. Milestones in this chart should encompass work for YEAR 3 as outlined in the original grant. This completed chart will be reviewed and compared with the milestones submitted with the final approved grant to monitor progress toward accomplishment of reaching milestones.

Grant Milestones	Individual Responsible	Evaluation Metric	Timeline for Completion	
			Start	End
What milestones, as outlined in the **original** grant, must be met throughout the year in order to demonstrate full and effective implementation of the model?	Who will be responsible for ensuring that the milestone, as outlined in the **original** grant is met?	How will the LEA determine that a milestone, as outlined in the **original** grant, has been **effectively** met?	When will the work begin and end? (Ongoing or date of completion)	
Ex: Establish a School Leadership Team (SLT) to build teacher leadership capacity and to determine the school's educational vision, goals, and priorities.	Ex: School administrator(s) and SIG Officer	Ex: • An established School Leadership Team • Regularly scheduled and conducted SLT meetings • The school has an established vision and mission that guide school improvement	August 2018	September 2019 **October 2020 modification**

Budgets

Appendix B

Budgets

A. Attach MDE Year 4 **Approved** LEA Federal Budget Summary

B. Attach MDE Year 4 School Detailed Budget Summary Narrative

C. Identify LEA's strategy for ensuring all funds (Year 4) are expended for full grant implementation

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Performance Period

All funds **<u>approved</u>** within this Grant Renewal Application are for the 2020-2021 school year, beginning **July 1, 2020 through July 31, 2021.**

All funds must be **<u>obligated</u>** by **July 31, 2021.**

All funds made available under this Grant Renewal Application must be **<u>liquidated</u>** by **September 12, 2021.**

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Budget Alignment

The Federal Programs Director should ensure that the budget entered into the district's accounting software package is aligned to the approved Year 4 budget.

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Leading Indicators - UPDATE

REVISED DATE- March 6, 2020

Leading Indicator Report

Indicator	Data	Year 3 Performance Target
Number of minutes within the school year (first day of school – May 15, 2020)		Year 4 Target
Student participation rate on State Assessment	Not currently available	
Dropout Rate (High School Only)	If available	
Number and percentage of students completing advanced coursework (early-college high schools, or dual enrollment courses) (High School Only)		
Distribution of teachers by performance level on an LEA's teacher evaluation system	L1- L2- L3- L4-	

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Leading Indicators

		Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	March 2020	April 2020	May 2020	Aug – May 2020	YR 3 Goal FY 19-20
Leading Indicator Cumulative Data Report													
Leading Indicator												Average	
School Enrollment													
ADA													
Chronic Absenteeism													
Teacher attendance rate													
# of Discipline Referrals												Total	
Non-Violent Offenses													
Weapon Offenses													
Drug Offenses													
Assaults/Fights													
Bullying/Harassment													
Thefts													

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Leading Indicators

METRIC 17 DISTRIBUTION OF TEACHERS BY PERFORMANCE LEVEL

Identify number of teachers and report teacher distribution by performance levels.

Performance levels should be one of the following: Level 1, Level 2, Level 3, or Level 4.

Performance Levels used for the Teacher Evaluations	Number of teachers rated as Level 1	Number of teachers rated as Level 2	Number of teachers rated as Level 3	Number of teachers rated as Level 4
Baseline/Pre-data FY 16-17	0	12	14	0
4 Yr. Goal	0	5	16	5
Year 1 – Goal FY 17-18	2	16	10	1
Year 1 – Actual FY 17-18	2	14	9	1
Year 2 – Goal FY 18-19	1	12	14	2
Year 2 – Actual FY 18-19				
Year 3 – Goal FY 19-20	1	10	16	3
Year 3 – Actual FY 19-20				
Year 4 – Actual FY 20-21				

Performance Targets for YEAR 3

Leading Indicators

METRIC 15 DISCIPLINE RATES						

Identify the number of incidents of discipline data.

Discipline Rates	Weapons Offenses	Drug Offenses	Assaults / Fights	Bullying / Harassment	Thefts	Non-Violent
Baseline/Pre-data FY 16-17	0	0	11	0	0	543
4 Yr. Goal	0	0	5	0	0	200
Year 1 – Goal FY 17-18	0	0	9	0	0	443
Year 1 – Actual FY 17-18	0	0	0	0	0	224
Year 2 – Goal FY 18-19	0	0	7	0	0	320
Year 2 – Actual FY 18-19						
Year 3 – Goal FY 19-20	0	0	5	0	0	200
Year 3 – Actual FY 19-20						
Year 4 – Actual FY 20-21						

Performance Targets for YEAR 3

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REVISED Due Date:

All applications should be submitted on or before

~~May 1, 2020~~

May 15, 2020

sig@mdek12.org

Please contact your assigned school improvement coach or the Office of School Improvement if you have any questions.

SIG INSTITUTE

Upcoming Meeting Dates - UPDATE

SIG Leadership Institute

❑ June 10 – 11, 2020

Mississippi Civil Rights Museum
222 North Street
Suite 2205
Jackson, MS 39201

CANCELED

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Questions

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