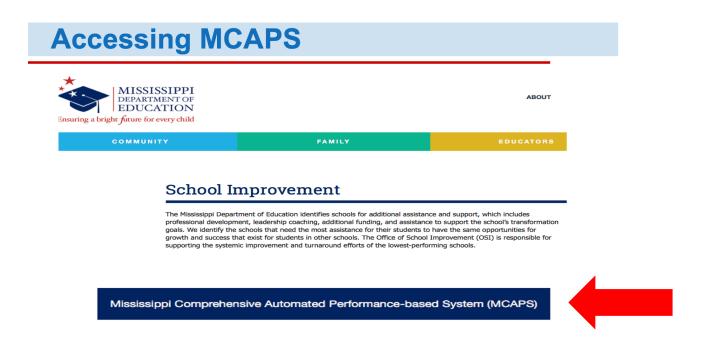
FY21 Guidance Document MCAPS 1003 Funding Application

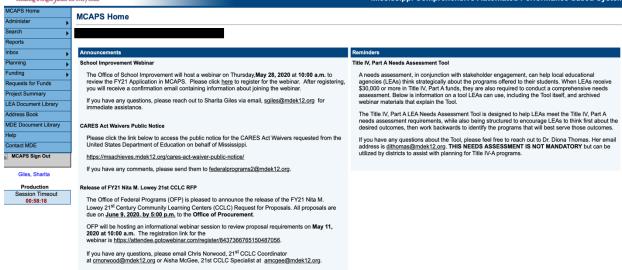


Schools/Districts can also access MCAPS at mcaps@mdek12.org.



Mississippi Comprehensive Automated Performance-based System

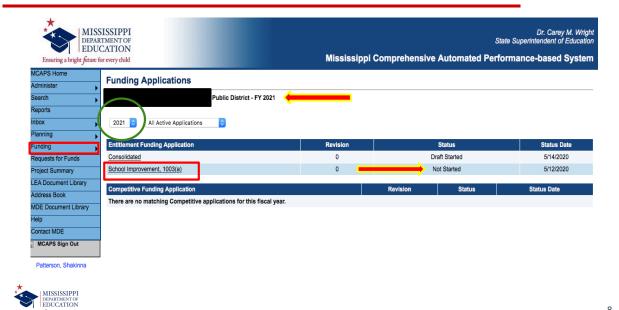




MCAPS Home Make sure your district's name is listed below MCAPS Home. FY21 should be the fiscal year noted.



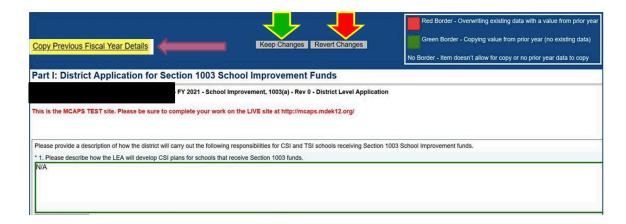
Once the district's name has been confirmed, click "funding" and select funding application.



Once you click funding application, select the corresponding year (2021). A drop-down box will appear regarding application status. Select All Active Applications, as this will allow schools/districts to access the FY21 1003 school improvement application that is currently in draft started status.

"New" Feature - FY21 1003 Application

MCAPS - New Feature



A new feature is available which allows districts to copy FY20 Information into their FY21 application. This only applies to the following:

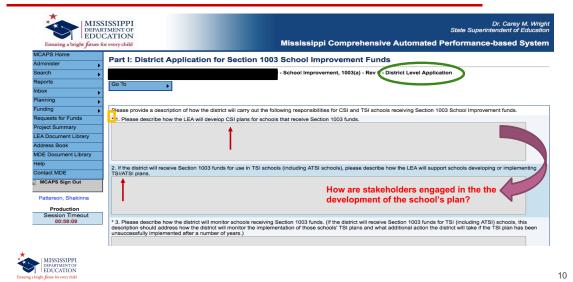
Part I

Part IIA

Districts must have an APPROVED FY20 application to utilize this function.



Schools must click "Draft Started" to begin the application process. As districts begin the school's funding application, they must first complete the district level application.



The district will answer a series of questions regarding responsibilities for CSI and TSI schools receiving 1003 funds. Question #1 pertains ONLY to CSI identified schools. If the district does not have identified CSI schools, they will notate N/A and move to question #2. Question #2 pertains ONLY to TSI and ATSI identified schools. If the district does not have identified TSI or ATSI schools, they will notate N/A.

The * outlined next to the question # indicates that a response must be provided.

MCAPS

| | Please describe how the district will, as appropriate, modify any practices and policies to provide operational flexibility that enables full and effective implementa and TSI plans. |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | |
| | |
| | |
| * 7 | Please describe process used by the school leadership team in collaboration with the district leadership to identify and select the evidence based interventions. |
| | Table december process december in the second metallicity and containing and cont |
| | |
| | |
| <u> </u> | |
| | * Required Assurance. The district assures that each school that receives Section 1003 funds will receive all of the State and local funds it would have received in ence of Section 1003 funds. |
| abse | LEA Approval Certification: The district certifies that the plan and funding application for each school that received Section 1003 funds has been reviewed at the |

There are 7 questions total for the district to answer. Make sure you have provided a response to all questions.

At the end of the district's application, you will find the Required Assurances and the LEA Approval Certification boxes. Both boxes must be checked.

Districts will have to certify that each school receiving 1003 funds will receive all of the state and local funds it would have received in the absence of 1003 funding.

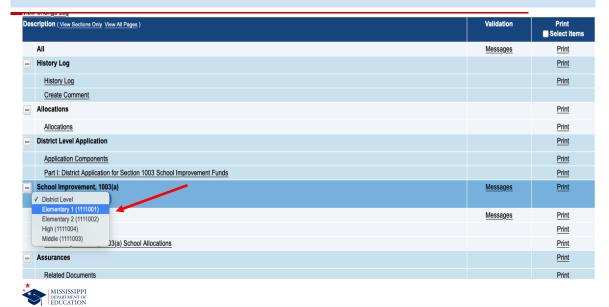
The LEA approval certification verifies that the following individuals (school principal, federal programs director, business manager, superintendent and the local school board have reviewed and approved the application). There is no longer a need for schools/districts to sign and upload a document for assurances or LEA approval certification.

MCAPS View Change Log Print Print History Log Print Create Comment Allocations Print Print Print Application Components or Section 1003 School Improvement Funds rt I: District Applic Print School Improvement, 1003(a) Messages Print District Level Budget Print Messages **Budget Overview** Print School Improvement, 1003(hool Allocations Print Print School Improvement, 1003(a) Checklist Print Print School Improvement, 1003(a) Checklist Print EDUCATION

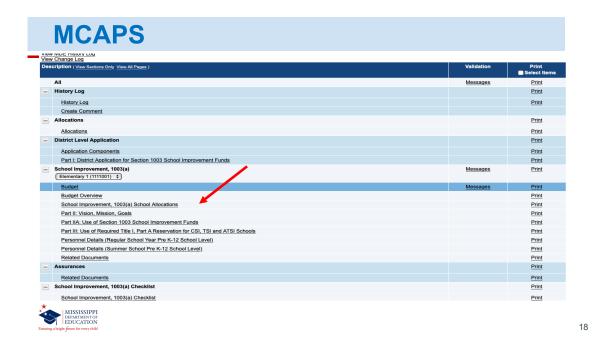
Once the district completes their part of the application, school/districts will continue to the section labeled School Improvement 1003.

The school/district will continue the application by selecting each individual school.

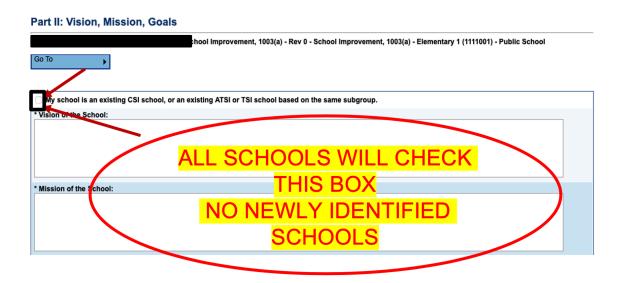
The next section of the funding application involves the allocation of funding for each identified school. Districts will click the drop-down box to select each school receiving funding.



School names will appear in the drop-down box.



Once you have selected your school, you will see several links to components of the school's application.



Part II: Vision, Mission, Goals:

For FY21, there will be no newly identified schools; therefore, all schools should check the box labeled: My school is an existing CSI school, or an existing ATSI or TSI school based on the same subgroup as noted by the red arrows above.

Selecting this box will grey out sections in Part II of the application.

MCAPS - Part II (Vision, Mission, Goals)





MCAPS Evidence-based Action Plan The content of my currently approved CSI, TSI, or ATSI Plan will not be modified with this submission. Use the drop-down and the table below to create an evidence-based action plan. Indicators marked "Funded" will be considered priority and will serve as the priority indicators for your plan implementation. Indicator of Funded? Action Step: What action is being taken to improve Benchmark Indicator: How will you know that the Position Responsible: What position will monitor Timeframe for Implementation: When action is successful (must be measurable)? Effective implementation of the action step? action step be successfully impleme Practice Select... \$ Schools will use this section to create an evidence-based action plan

Schools will begin identifying funded indicators that are considered "priority" in this section.

Schools will:

- 1) use the drop-down box to select the indicator of effective practice to be funded,
- 2) check the box under the funded column,
- 3) identify action steps aligned to the indicator that are being taken to improve outcomes for students,
- 4) identify a benchmark indicator (MUST be measurable and aligned to the MAAP assessment) (i.e., Students will increase 5% in growth and proficiency in ELA and Math on MAAP),
- 5) identify the position (NOT NAME OF PERSON) who will monitor the action step,
- 6) Identify the time frame the action step will be successfully completed.
- (Has to be aligned to the period of funding availability) Obligation September 2022/Liquidation December 2022).

Schools may also choose to identify indicators of effective practice (not funded) to be monitored within the school plan.

Existing CSI, ATSI, and TSI schools may choose to modify their existing plan by choosing to fund additional indicators or choosing to fund an additional action step aligned to a currently funded indicator.

Existing CSI, ATSI, and TSI schools who are choosing NOT to modify their existing plan, which means all FY21 1003 funding will be utilized to fund the same indicator of effective practice and action step(s) in the school's FY20 plan, should click the box labeled the content of my currently approved CSI, TSI, or ATSI plan will not be modified in this submission. (This box is located below the Evidence-based Action Plan heading)

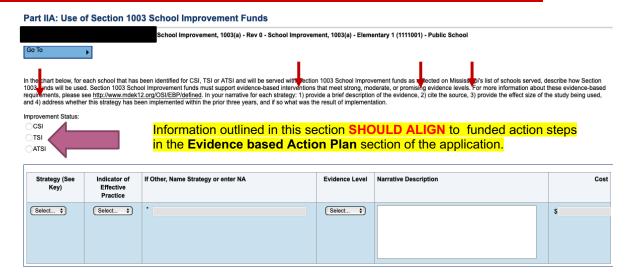
What is a Modification?

| IS | IS NOT |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| ☐ Change in intervention (Intervention in FY20 is different from intervention in FY21 | ☐ Intervention stayed the same in both FY20 and FY21, but the allocation amount changed |
| ☐ Change in Indicator of Effective Practice (Indicator in FY20 is different from indicator in FY21) | ☐ Indicator of Effective Practice stayed the same for both FY20 and FY21 |
| ☐ Function codes remain the same in both FY20 and FY21, but object codes in FY20 are different than object codes in FY21 | ☐ Function codes and object codes are the same in both FY20 and FY21 |



Use the chart above as a guide to determine if the school is making a modification to the FY20 plan

MCAPS - Part IIA (Use of Section 1003)

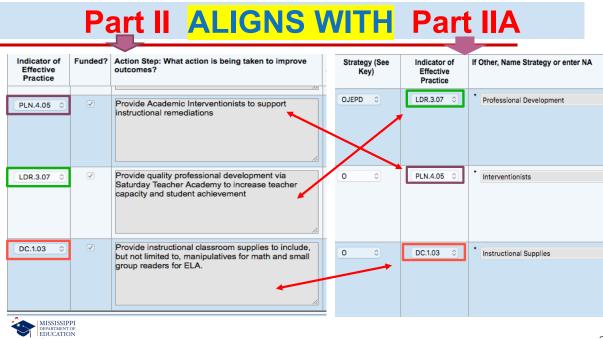




Part IIA: In this section, the school will identify strategies aligned to the indicator of effective practice being funded, identify the evidence level, provide a narrative description of what the research says about the evidence-based strategy chosen, and provide the amount to be funded.

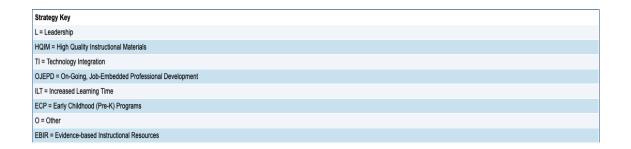
Please note: There are four (4) areas that MUST be addressed in the narrative description. Each one should be numbered or bulleted in the order of response.

- 1. Provide a brief description of the research evidence
- 2. Cite the source
- 3. Provide the effect size of the study being used- (i.e., 0.71)
- 4. Address whether this strategy has been implemented within the prior three years, and if so, what was the result of implementation.



When completing Part IIA, it MUST align with Part II.

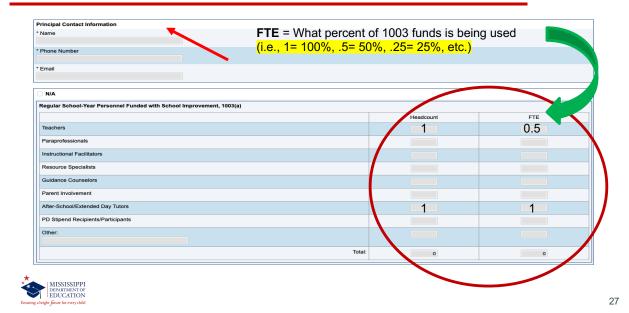
MCAPS





The strategy key provides abbreviations of strategies to be used within the plan.

25

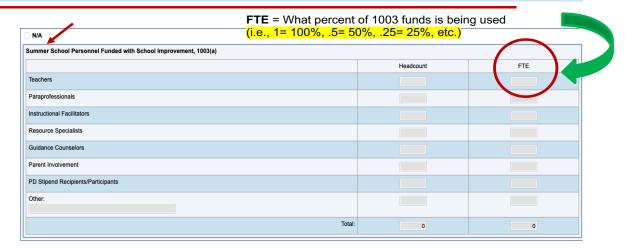


Districts should identify the FTE for regular school year personnel.

FTE should be determined based on the percentage of 1003 funds being used

(i.e., 1= 100%, .5= 50%, .25= 25%, etc.)

MCAPS





28

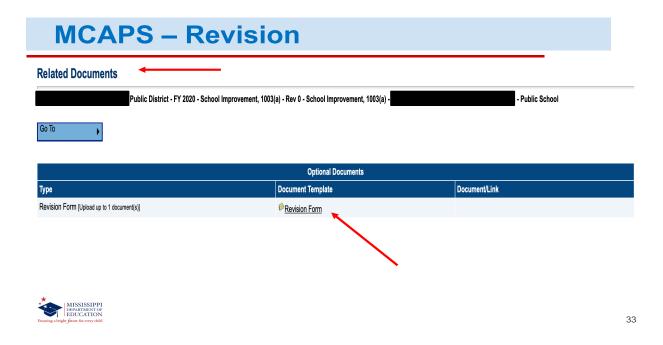
Districts should identify the FTE for summer school personnel.

FTE should be determined based on the percentage of 1003 funds being used

(i.e., 1= 100%, .5= 50%, .25= 25%, etc.)

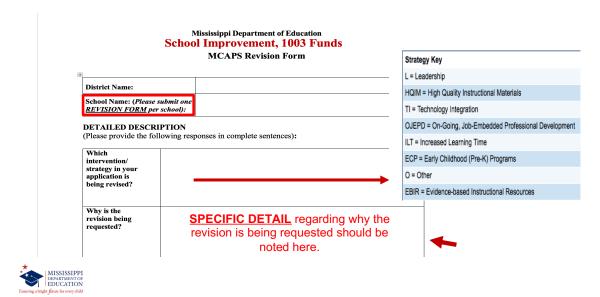


The revision form can be found in the Related Documents located directly under Personnel Details (Summer School Pre-K-12 School Level).

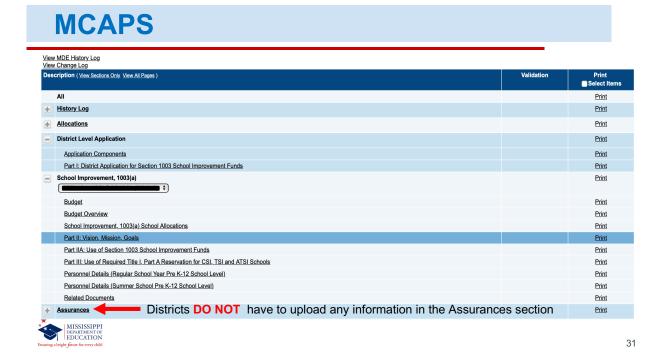


There will be a link in the MCAPS application under related forms to access the revision form. If you are completing revisions for multiple schools, each school will need its own revision form. There should only be one (1) school per revision form.

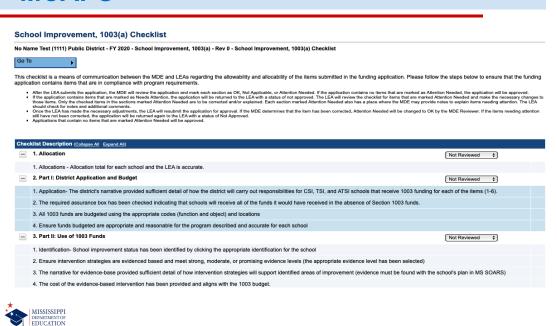
MCAPS – Revision



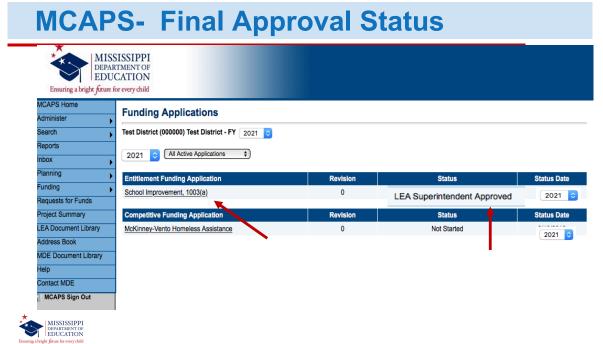
The school's FY21 Revision is the ONLY related document to be uploaded in this section of the application. Schools will utilize the revision template above.



All other uploads that apply will be uploaded to the LEA Document Library.



Districts/schools should utilize the checklist as a guide to address any modifications based on the Office of School Improvement's review.



34



Sharita Giles

Coordinator of School Improvement Programs sgiles@mdek12.org 601-359-1009



If you need additional assistance or have additional questions regarding MCAPS, please contact our office.