

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9C15.	Develop the ability to recognize responsible behavior in self and in others.								
	A. Respecting the rights and properties of others								
	B. Respecting authority and following instructions								
	C. Exerting a high level of effort								
	D. Setting and achieving goals								
9C16.	Demonstrate an awareness of appropriate communication and social skills.								
	A. Personal relationships								
	B. Group and individual work activities								
	C. Group and individual leisure activities								
	D. Utilization of available community resources								
9C17.	Recognize diversity among multicultural populations.								
	A. Gender								
	B. Race								
	C. Ability/Interest								
	D. Language								
9C18.	Develop an awareness of independent behaviors.								
	A. Self-advocacy								
	B. Self-organization								
	C. Effects of one's behavior on others								
9C19.	Develop appropriate decision-making skills.								
	A. Locate and select sources of assistance								
	B. Anticipate consequences								
	C. Develop and evaluate alternatives								
	D. Recognize the nature of the problem								
	E. Develop goal-setting behavior								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
<i>Career Exploration</i>									
9C20.	Recognize considerations to be made in exploring occupational possibilities.								
	A. Monetary compensation for work								
	B. Sources of occupational and training information								
	C. Personal values met through work								
	D. Occupational categories								
	E. Local occupational and training opportunities								
9C21.	Develop an awareness of variables that may affect occupational choices.								
	A. Requirements of available jobs								
	B. Aptitudes								
	C. Occupational interests								
	D. Needs								
<i>Career Preparation</i>									
9C22.	Exhibit appropriate work habits and behaviors.								
	A. Following directions and observing regulations								
	B. Recognizing the importance of attendance and punctuality								
	C. Recognizing the importance of supervision								
	D. Demonstrating knowledge of occupational safety practices								
	E. Working with others								
	F. Meeting demands for quality work								
	G. Working at a satisfactory rate								
9C23.	Develop a job placement portfolio.								
	A. Résumés								
	B. Job applications								
	C. Personal goal statement								

MISSISSIPPI OCCUPATIONAL DIPLOMA PORTFOLIO
 MSIS # 132135 Employment English I (9E)
 Ninth Grade

Student Name: _____ Date of Birth: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9E1.	Recognize main idea in written, oral, and visual formats.								
9E2.	Follow simple oral and written directions given in a variety of situations.								
9E3.	Use personal learning strategies to gain meaning from written material.								
9E4.	Determine when more information is needed and ask appropriate questions.								
9E5.	Determine when argument and propaganda are being used in written, oral, and visual forms.								
	A. Fact versus opinion								
	B. Bandwagon (joining the crowd)								
	C. Appeal to emotions								
9E6.	Read to gain information needed in daily living.								
9E7.	Read and comprehend information from textual material.								
9E8.	Identify and use various sequential patterns to organize information.								
9E9.	Explain the definitions of terms related to the workplace and to daily living.								
	A. Basic survival vocabulary								
	(1) Employment								
	(2) Safety								
	(3) Information								
	(4) Food and cooking								
	(5) Personal needs								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
	(6) Home and school								
	B. Basic computer vocabulary								
9E10.	Use appropriate vocabulary in writing, speaking, and presenting.								
9E11.	Use appropriate oral language.								
9E12.	Use the basic conventions of standard English.								
	A. Mechanics								
	B. Usage and syntax								
	C. Spelling								
9E13.	Write to clarify information and to organize thinking.								
9E14.	Write to express meaning in personal and business situations.								
	A. Personal								
	B. Business								
9E15.	Communicate by telephone and/ or other communication devices.								
	A. Exhibit appropriate etiquette								
	B. Leave and take messages								
	C. Identify procedures to:								
	(1) Request information								
	(2) Order goods and services								
	(3) Arrange an appointment or make a reservation								
	(4) Report problems								
9E16.	Develop communication skills through the effective use of tone, inflection, tempo, enunciation, pronunciation, eye contact, and body language.								
9E17.	Demonstrate effective oral communication in personal and school situations.								
9E18.	Use effective listening and viewing skills in a variety of situations.								

Student Name: _____

Legend for Verifying Person

Initials	Printed Name

All content standards have been mastered.

Teacher Signature

Date

Student Signature

Date

Content standards not mastered.

Teacher Signature

Date

Student Signature

Date

MISSISSIPPI OCCUPATIONAL DIPLOMA PORTFOLIO
MSIS # 132153 Job Skills Math I (9M)
Ninth Grade

Student Name: _____ Date of Birth: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
<i>Number Sense, Number Systems, Number Theory</i>									
<i>Numeration</i>									
9M1.	Read, write, compare, and order whole numbers.								
9M2.	Recognize and write number words representing numerals 0-100.								
9M3.	Compare and order quantities using ordinal numbers.								
9M4.	Identify Roman numerals. A. I, II, III, IV, V, VI, VII, VIII, IX, X, XI, XII								
	B. 50-L								
	C. 100-C								
9M5.	Count by multiples.								
9M6.	Distinguish between odd and even numbers.								
9M7.	Identify place value through hundred thousands.								
9M8.	Estimate answers to problems involving addition, subtraction, multiplication, and division.								
9M9.	Recognize signs associated with basic operations.								
	A. +								
	B. -								
	C. x								
	D. ÷								
9M10.	Determine and apply the most appropriate method of calculation.								
9M11.	Demonstrate proficiency in addition, subtraction, multiplication, and division.								
<i>Fractions</i>									
9M12.	Read and write fractions.								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9M									
9M13.	Identify fractional parts of whole objects.								
	A. 1/2								
	B. 1/3								
	C. 1/4								
	D. 1/6								
	E. 1/8								
<i>Money Skills</i>									
9M14.	Write money amounts.								
	A. Numerical - dollar and cents notation								
	B. Words								
9M15.	Identify coins and currency.								
9M16.	Round money values to the nearest dollar and/or nearest dime.								
9M17.	Compare and order amounts of money.								
9M18.	Find sums and differences of amounts of money.								
9M19.	Determine, count, and make change in solving problems.								
<i>Money Management</i>									
9M20.	Differentiate between needs and wants.								
9M21.	Identify remunerative aspects of work.								
9M22.	Understand differences between remunerative and volunteer work.								
<i>Personal Finances</i>									
9M23.	Select items within a hypothetical budget.								
	A. Weekly shopping list								
	B. School wardrobe								
	C. Leisure activities								
<i>Processing Information</i>									
9M24.	Interpret data in terms of more, less, same, most, and least.								
9M25.	Determine the use of vocabulary of logic in speaking and writing.								
	A. All								
	B. Some								
	C. None								
	D. Or								
	E. And								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9M	F. Every <i>Geometry, Spatial Sense, Measurement</i> <i>Basic Geometric Concepts</i>								
9M26.	Demonstrate an understanding of greater than, less than, and equal concepts.								
9M27.	Recognize and name shapes.								
9M28.	Identify geometric representations.								
	A. Lines								
	B. Perpendicular ar lines								
	C. Parallel lines								
	D. Angles - 45 degrees and 90 degrees								
	<i>Measurement</i>								
9M29.	Demonstrate proficiency in basic measurement.								
9M30.	Select and use appropriate units of measurement.								
	A. Linear								
	B. Temperature								
9M31.	Identify equivalent measures within a system using a conversion chart.								
	A. 12 inches = 1 foot								
	B. 3 feet = 1 yard								
	C. 36 inches = 1 yard								
	D. 5,280 feet = 1 mile								
	E. 2,000 pounds = 1 ton								
	F. 12 items = 1 dozen								
	G. 2 pints = 1 quart								
	H. 4 quarts = 1 gallon								
	I. 3 teaspoons = 1 tablespoon								
	J. 100 centimeters = 1 meter								
9M32.	Discriminate and select terms of comparison to express measurement of length, height, width, weight, and capacity.								
9M33.	Read the Fahrenheit thermometer.								
9M34.	Identify related abbreviations and/or symbols to their corresponding units of measure.								
9M35.	Select and use appropriate tools for measurement.								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9M	A. Measuring cup and spoon								
	B. Ruler								
	C. Yard/meter stick								
	D. Tape measure								
	E. Produce scale								
	F. Bath scale								
<i>Processing Information</i>									
9M36.	Compare data in terms of more, less, same, most, and least.								
<i>Time and Calendar Skills</i>									
9M37.	Relate daily events to time on clock/calendar.								
9M38.	Identify vocabulary associated with time.								
	A. a.m.								
	B. p.m.								
	C. Noon								
	D. Midnight								
	E. Daylight Saving Time								
9M39.	Tell and record time using digital and analog clocks.								
9M40.	Recognize the time of day to the nearest one-minute interval using digital and/or analog clocks.								
9M41.	Write time using numerical notations.								
9M42.	Identify equivalent units of time.								
	A. 24 hours = 1 day								
	B. 60 minutes = 1 hour								
	C. 12 months = 1 year								
	D. 60 seconds = 1 minute								
	E. 7 days = 1 week								
	F. 52 weeks = 1 year								
9M43.	Set a digital and/or analog clock/watch to a designated time.								
9M44.	Locate day, date, and month on a calendar.								
9M45.	Identify abbreviations for units of time on a calendar.								
	A. Days of week								
	B. Months of year								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9M									
<i>Basic Algebraic and Geometric Skills</i>									
9M46.	Determine and use the most appropriate method of calculation.								
<i>Patterns, Functions, Algebra</i>									
<i>Basic Calculator and Computer Skills</i>									
9M47.	Demonstrate basic calculator skills.								
	A. Addition								
	B. Subtraction								
	C. Multiplication								
	D. Division								
9M48.	Demonstrate basic computer skills in keyboarding.								
<i>Probability, Statistics, Discrete Mathematics</i>									
<i>Processing Information</i>									
9M49.	Interpret data from tables, charts, graphs, and maps.								

Legend for Verifying Person

Initials	Printed Name

All content standards have been mastered.

Teacher Signature

Date

Student Signature

Date

Content standards not mastered.

Teacher Signature

Date

Student Signature

Date

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
9L	H. Nervous								
	I. Immune								
<i>Hygiene, Grooming, and Dress</i>									
9L8.	Practice health-promoting hygiene and demonstrate positive personal care habits.								
9L9.	Identify proper products for hygiene and places to obtain them.								
9L10.	Select the appropriate attire for home, school, community, and leisure situations.								
9L11.	State procedures for handling foods.								
9L12.	Explain consequences of mishandling food.								
<i>Basic and Personal Safety</i>									
9L13.	Identify factors contributing to accidents.								
9L14.	Describe basic safety precautions and procedures around the home, school, and community.								
	A. Fire safety								
	B. Handling sharp objects								
	C. Mobility safety								
	D. Chemical storage								
	E. Storage and use of pesticides and other poisons								
	F. Storage and use of flammables								
9L15.	Prepare for emergency situations.								
9L16.	State reasons for allowing only known persons to enter one's home.								
9L17.	Identify skills necessary to avoid health risks.								
	A. Asserting								
	B. Negotiating								
	C. Refusing								
<i>Procedures and Information Related to Emergency Situations</i>									
9L18.	Develop emergency plans.								
	A. Home								

Student Name: _____

Item Code	Content Standard	TYPES OF EVIDENCE							
		Acceptable Date	Verifying Person	Teacher Selected Test	Observation	Forms	Checklist	Work Samples	Other (Specify)
<i>Earth and Space Science</i>									
9L26.	State aspects of weather								
	A. Precipitation								
	B. Storms								
	C. Thunder/Lightning								
	D. Temperature								
	E. Wind								
9L27.	Make informed decisions about weather and describe its effects on life.								
	A. Safety precautions for severe weather and extreme temperatures								
	B. Clothing for protection from the weather								
	C. Appropriate activities for various weather conditions								
9L28.	Explain the use of weather instruments in predicting and recording weather.								
	A. Weather map								
	B. Barometer								
	C. Rain gauge								
	D. Hygrometer (relative humidity)								
	E. Wind vane/anemometer								
	F. Thermometer								
	G. Radar								
	H. Satellites								
9L29.	Identify terms and symbols used by meteorologists.								
	A. High pressure/low pressure								
	B. Cold front/warm front								
	C. Humidity								
	D. Wind chill/heat index								
9L30.	Describe the water cycle.								
9L31.	Describe the Earth's biomes and their populations.								
9L32.	Name the components of the universe.								
9L33.	Identify tools used in obtaining information about the universe.								
9L34.	Link the revolution of the Earth and its tilt around the sun with the seasons.								

