

MEMORANDUM

TO: School District Superintendents
Alternative Education Directors

FROM: Damian D. Thomas, Division Director II
Office of Compulsory School Attendance Enforcement

DATE: June 13, 2018

SUBJECT: Alternative Education Program Evaluation Self-Assessment

Pursuant to the *Mississippi Code of 1972, Section 37-13-92*, the school boards of all school districts shall establish, maintain and operate, in connection with the regular programs of the school district, an alternative school program and/or behavior modification program as defined by the State Board of Education, *Chapter 7: Alternate Education Programs, Rule 7.1 Guidelines*.

The Office of Compulsory School Attendance Enforcement (OCASE), Division of Alternative Education, and High School Equivalency, has revised the Alternative Education Self-Assessment Evaluation (AESAE). The evaluation has been reformatted and is now available to all districts through *Microsoft Office Forms* allowing for submission tracking and supports accurate data tabulation and aggregation. The AESAE is designed to collect programmatic information and does not collect data related to any individual student. ***All school districts must complete the self-assessment evaluation, including those participating in a consortium.***

Districts may complete the AESAE utilizing the following *Microsoft Office Forms* links:

[Alternative Education Self-Assessment Evaluation Section 1](#)
[Alternative Education Self-Assessment Evaluation Section 2¹](#)

As a reminder, the *Mississippi Code of 1972 Annotated, §37-13-92*, requires an Alternative Education Evaluation Self-Assessment to be completed by each school district annually. Utilizing the links above, assessments should be submitted to the Office of Compulsory School Attendance Enforcement no later than **Friday, June 29, 2018**. Failure to comply may result in a citation under Accreditation Standard 22.

If you have questions or need further guidance, please submit an email to alteredhseps@mdek12.org or contact me via telephone at (601) 359-5743.

¹ Upon completion of AESAE Section 2, follow the instructions and click the URL provided for completing the compilation of student data.